

# CAISTER PARISH COUNCIL MEETING

Elizabeth Dyble  
Parish Clerk  
01493 720893

79 Seafield Road North  
Caister on Sea  
Great Yarmouth  
NR30 5LG

30<sup>th</sup> January 2024

**A Meeting of the Parish Council, will be held on Monday 5<sup>th</sup> February 2024 at the Council Hall @ 1900 hrs. Caister Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. However, the law does not permit members of the public and press to take part.**

## **AGENDA**

- 1** To receive apologies for absence
- 2** To receive any declarations of interest in items on the agenda and any requests for dispensation
- 3** Open forum for Public Participation: an opportunity to hear from members of the public and receive reports from Borough Councillors and Police
- 4** To approve and sign the minutes of the Parish Council meeting held on 8<sup>th</sup> January 2024
- 5** Receive Finance Committee Minutes held on 29<sup>th</sup> January 2024 and consider recommendations
- 6** Accounts - to approve payment of accounts list
- 7** Correspondence
- 8** Planning Matters
- 9** **POLICIES**  
Approve the following:  
Burial Regulations  
Risk Assessment  
Standing Orders
- 10** Councillors Training at Council Hall – 11<sup>th</sup> and 18<sup>th</sup> March 2024 6.30pm
- 11** **Cllr. B Davis** – Propose Council re-instates the Parish Surgeries, to establish frequency, dates and venue and to invite the Borough Councillors to, in turn, attend each meeting
- 12** **Cllr. R Coe** – proposed 5-year plan for Parish Council
- 13** **Cllr. K Wood** - Social media update – January 2024
- 14** Agenda items for next Parish Council meeting
- 15** To agree date of next meeting 4<sup>th</sup> March 2024
- 16** Closure of meeting