

# CAISTER ON SEA PARISH COUNCIL

18<sup>th</sup> September 2023

A FINANCE COMMITTEE meeting was duly convened and held at The Council Hall at 1900 hrs.

**Present: Councillors** R Coe (in the chair)  
P Hammond, P Sleet, R Wilkinson and K Wood  
**Parish Clerk** Mrs E Dyble

**35 Apologies for Absence**

None

**36 Declaration of Interest**

None

**37 Minutes of Previous Meeting**

The minutes of the previous meeting held on 21<sup>st</sup> August 2023 were proposed by Cllr. K Wood, seconded by Cllr. P Sleet agreed by all members present and signed by the Chair

**38 Cemetery Shed Doors**

Clerk reported that 3 quotes had been received for renewing the Cemetery Shed doors which were considered but after discussion it was proposed by Cllr. P Hammond, seconded by Cllr. P Sleet and agreed by all members present to obtain quotes for purchasing steel roller shutters instead of the wooden doors : **resolved recommend Council agrees to await the cost of steel roller shutters**

**39 Valuation of Property**

Clerk reported that a Chartered Surveyor had visited both the Council Hall and Community Centre to re-value the properties for insurance purposes as follows:

Council Hall	£970,000	an increase of £200,000
Community Centre	£950,000	an increase of £155,000

**After discussion it was proposed by Cllr. P Hammond, seconded by Cllr. P Sleet and agreed by all members present for Council to Insure Council Hall for £1,000,000 and inform Community Association to Insure Community Centre for £1,000,000 also.**

**40 Assets of Community Value**

Clerk reported that confirmation had been received from GYBC that the applications for Lidl ACV and The Gate ACV had been received. The Lidl ACV application would be determined no later than 6th November 2023 and The Gate ACV no later than 16<sup>th</sup> November 2023. This is in accordance with the 8-week determination period as prescribed by the ACV regulations : **resolved recommend Council notes the above**

**41 Memorial Seats for Cemetery**

Clerk provided details of an outdoor bench with a back rest, weather and vandal resistant, cost-effective, environmentally friendly and made from recycled materials at a cost of £585 + £116 for a Plaque if required, total £701.00 After discussion it was proposed by Cllr. P Sleet, seconded by Cllr. K Wood and agreed by all members present that other websites should be checked for benches and brought back to next Finance Committee on 30<sup>th</sup> October 2023. : **resolved recommend Council agrees to await further quotes of suitable Memorial seats**

**42 Risk Assessment Retaining Cemetery Wall**

Chairman requested a Risk Assessment be carried out for the retaining Wall at the Village Cemetery, Ormesby Road (The Narrows). After discussion it was proposed by Cllr. P Hammond, seconded by Cllr. K Wood and agreed by all members present to contact NCC Highways Engineer requesting a visit to discuss the matter further : **resolved recommend Council agrees to invite the Highways Engineer to visit the site to discuss a Risk Assessment**

**43 Light Up Christmas**

Cllr. K Wood informed that he had spoken to Rob Batchelor who was prepared to put up the lights for Council once again this year but would require to purchase new lights costing between £1,000-£1,500 + £600 for Christmas trees. After discussion it was proposed by Cllr. K Wood, seconded by Cllr. P Hammond and agreed by all members present to allow £2,000 for the purchase of new lights and trees, plus a contingency allowance of £500 : **resolved recommend Council agrees to £2,000 plus £500 contingency to purchase new lights and trees for Light up Christmas**

**44 War Memorial Site**

It was proposed by Cllr. K Wood, seconded by Cllr. P Hammond and agreed by all members present for Council to purchase a Black Granite Dedication Tablet for the War Memorial at a cost of £100.00 : **resolved recommend Council agrees to purchase a Dedication Tablet for the War Memorial at a cost of £100.00**

**45 Zip Wire**

Cllr. K Wood informed that the Zip Wire had been re-tentioned at a cost of £500.00. When this work is required again it can be carried out by ourselves : **resolved recommend Council pays the Invoice for £500.00 and any future re-tentioning of the wire should be carried out by ourselves**

**46 106 Monies**

Cllr. K Wood informed that 3 companies have agreed to quote for play equipment from the 106 monies held at the Borough Council. Each of them will come up with 2 plans an 'A' and 'B' plan to present to Parish Council and then put out to the parishioners to decide on which they prefer. Council can then show GYBC that they have undertaken a consultation : **resolved recommend Council considers the plans at the next meeting of the Parish Council.**

**47 Cemetery Railings**

Cllr. K Wood suggested that the railings at the southern end of the Cemetery are cleaned and painted in Black Hammerite Metal paint, also the railings at the Northern end of the Cemetery from the entrance at Ormesby Road to the entrance at Charles Close. It was suggested that this work could be carried out by the Cemetery Maintenance Operative if given extra hours. It was proposed by Cllr. K Wood, seconded by Cllr. R Wilkinson and agreed by all members present to liaise with the Maintenance Operative accordingly : **resolved recommend Council agrees with the above**

**48 Date of Next Meeting**

The date of the next meeting is 30<sup>th</sup> October 2023  
: **Noted**

**49 Closure of Meeting**

The meeting closed at 1950 hrs.

**Chair:**

**Date:**