

Filming at Parish Council meetings

The recording, filming, and reporting of all public meetings is permitted.

Members of the public and press are permitted to film or record meetings (to which they are permitted access) in a non-disruptive manner and from areas designated for the public. **No prior permission is required** however the Chairman may ask at the beginning of the meeting if anyone present wishes to record or film proceedings.

Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded.

The use of digital and social media recording tools, for example X, blogging or audio recording is allowed as long as it is carried out in a non-disruptive manner.

The Chairman of the meeting, in accordance with Standing Order No. 3, has the ability to stop a meeting if any person is deemed to be disruptive.

Disruptive behaviour could be any action or activity which disrupts the conduct of meetings or impedes others being able to see, hear or film the proceedings.

This could include:

- moving to areas outside the areas designated for the public.
- excessive noise in recording, setting up or siting equipment during the meeting.
- intrusive lighting and use of flash photography, and,
- asking for statements made to be repeated for the purposes of recording.

Caister Parish Council requests that filming or recording is kept to a minimum, that the filming focuses on those making representations to the meeting, that members of the public are not inconvenienced and that all involved should be treated respectfully.

Any person or organisation choosing to film, record or broadcast any meeting of the Council will be responsible for any claims or other liability resulting from them so doing.

Adopted by Caister on Sea Parish Council on 2nd October 2023

Chair

