

CAISTER ON SEA PARISH COUNCIL

30th January 2023

A FINANCE COMMITTEE
meeting was duly
convened and held at The
Council Hall at 1900 hrs.

PRESENT: Councillor M Clifford (in the chair)
Councillors A Baker, P Hammond, R Wilkinson and K Wood
Parish Clerk Mrs E Dyble

26 APOLOGIES FOR ABSENCE

None

27 DECLARATION OF INTEREST

None

28 MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting held on 24th October 2022 were agreed and signed by the Chairman

29 ACCOUNTS

Clerk presented copies of the Quarterly Reconciliation and Income & Expenditure reports to 31st December 2022 for approval.

It was proposed by Cllr. A Baker, seconded by Cllr. K Wood agreed by all members present that accounts be approved : **recommend Council accepts proposal**

30 REVIEW HALL HIRING CHARGES

After discussion it was proposed the following amendments to the charges with effect from 1st April 2023:

- a) Charges for regular Hirers to remain the same
- b) Hire of Hall for Elections to be increased to £400.00 per session
- c) Sub-Station rent to be increased by 13% to £508.50 per annum
- d) Shop rents to remain the same

It was proposed by Cllr. K Wood, seconded by Cllr. P Hammond, agreed by all members present to : **Recommend Council agrees to above proposed charges.**

31 CORRESPONDENCE

- i) **GYBC** – informing that the Policy and Resources Committee agreed on 6th December to remove the Local Council Tax Support Grant (i.e. £6,887.00) from 2023/24 that has been passed down to parish councils since the introduction of Local Council Tax Support in 2013. The Borough Council is no longer funded separately for Local Council Tax Support but has continued to mitigate the impact of the scheme to the Parish Councils by funding the Parishes from its base budget. At a time when the Council is reviewing all

areas of spend it has been agreed to no longer pass the grant to Parish Councils.

At the same meeting the Committee received an update on the current level of concurrent function grants passed to parishes and agreed to remove the bus shelter element of the Concurrent Grant Function for 2023/24. No changes were proposed to the remaining grants for 2023/24 however a review of the burial grounds and parks and open spaces grants are to be undertaken in 2023/24 to inform future years : **Resolved recommend**

Council Notes the above

- ii) **NPlaw** – informing that from 1st April 2023, nplaw will no longer continue with its town and parish council subscription scheme but will instead offer legal services at the preferential rate of £63.50 per hour. If Council require any legal advice or support, enquiries can be emailed to their dedicated town and parish council inbox at nplawparishtowncouncils@norfolk.gov.uk and they will respond as soon as possible.

nplaw is a public sector legal service based at County Hall in Norwich. They understand better than most the environment in which town and parish councils work and can offer an excellent service.

With more than 100 legal advisers working across their teams, nplaw can offer real expertise in matters as diverse as:

- Ethics and standards, registration of interests and codes of conduct.
- Governance and procedures, meetings, minutes and voting.
- Elections and vacancies.
- Footpaths and bridleways.
- Allotments, common land and other open spaces.
- Employment law.
- Community transport schemes, car parks and traffic calming measures.
- Sports and leisure facilities, community events and youth projects.
- Other facilities, such as street cleaning and lighting, litter bins, public toilets and bus shelters.
- Complex matters such as framing planning objections or advising on community infrastructure levies.

Resolved recommend Council notes the above

32 **WAR MEMORIAL BALANCE**

email received from Caister Community Association informing that they are holding a balance of £271.80 in a War Memorial account and would like to transfer it to the Parish Council, requesting details of Council's bank account to transfer. : **Resolved recommend Council agrees for account details to be forwarded in order to receive the funds to enable the CCA to close their account**

33 **REVIEW CEMETERY FEES**

Clerk presented a table of the present Fees for the Cemetery and it was proposed by Cllr. A Baker, seconded by Cllr. P Hammond and agreed by all members present to amend the fees as per the attached list. (Present fees in brackets) : **Resolved recommend Council agrees to the new Table of Fees, copy attached, with effect from 1st April 2023**

34 DATE OF NEXT MEETING

Date of next meeting is 24th April 2023 at 1900 hrs.

35 CLOSURE OF MEETING

Meeting closed at 1930 hrs.

Chair:

Date: