

CAISTER ON SEA PARISH COUNCIL

24TH October 2022

A FINANCE COMMITTEE
meeting was duly
convened and held at The
Council Hall at 1900 hrs.

PRESENT: Councillor M Clifford (in the chair)
Councillors A Baker, P Hammond, R Wilkinson and K Wood
Parish Clerk Mrs E Dyble

13 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. R Batchelor – work commitment
RESOLVED - Noted

14 DECLARATION OF INTEREST

None

15 MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting held on 27th June 2022 were agreed and signed by the Chairman

16 SEATING AREA REAR OF HALL

Cllr. A Baker proposed, seconded by Cllr. K Wood that as the cost of replacing all the benches at the rear of the Hall with concrete benches was excessive the following work should be carried out:-

- i) the bench under the tree should be removed, the others to be cleaned and painted with 2-Pack Epoxy paint or Epoxy Acrylic paint.
- ii) Waste bin to be removed, area to be jet washed, also walls cleaned.
- iii) Concrete slab to be placed roadside of wall and 2 x waste bins installed.
Request GYBC to empty bins weekly. : **Recommend Council agrees to above and tenders be sought**

17 SEAT NORWICH ROAD

Clerk reported that seat on Norwich Road opposite Roman Way was broken and required replacing. The cost of a composite environmentally friendly, made from recyclable materials is £584.99 with free delivery. Cost of removing old seat, installing new seat and removing all rubbish would be approximately £150.00.

It was proposed by Cllr. P Hammond, seconded by Cllr. R Wilkinson and agreed by all members present to : **Recommend Council agrees to purchase and instal new seat as above**

18 MAINTENANCE SINKING FUND

Cllr P Hammond proposed, seconded by Cllr A Baker that a sinking fund, starting with £500.00 for the first year, increasing by 10% each year be set up for maintenance etc. of all Council owned equipment in locations outside of Parish Council control :

Resolved recommend Council agrees set up a sinking fund with £500.00 and increase it by 10% each year

19 ACCOUNTS

Clerk presented copies of the Quarterly Reconciliation and Income & Expenditure reports to 30th September 2022 for approval.

It was proposed by Cllr. A Baker, seconded by Cllr. P Hammond and agreed by all members present that accounts be approved : **recommend Council accepts proposal**

20 CHRISTMAS TREES

Cllr K Wood requested funding for the Christmas trees and replacement of some of the lights for Light up Christmas. After discussion it was proposed by Cllr P Hammond, seconded by Cllr R Wilkinson and agreed by all members present to fund £1000.00 for the event : **Resolved recommend Council agrees to fund Light Up Christmas with £1,000.00**

21 CHILDREN'S CHRISTMAS CINEMA

Cllr K Wood proposed, seconded by Cllr R Wilkinson that the film Polar Express is screened, free of charge for the children of the village on Friday 23rd December at 2pm with Father Christmas arriving at the end of the film. Donations could be given towards the proposed Children's Castle. Mr P Sleet has agreed to screen the film on that afternoon. After discussion it was agreed to purchase numbered tickets allowing for 120 attendees, no unaccompanied children : **Recommend Council agrees to the above**

22 STAFF SALARIES with effect from 1st April 2023

Discussion took place and the following recommendations were proposed

Caretaker – National Living wage

Clerk - increased by 2 spinal points to point 27 of the NJC Pay Scales

Asst. Clerk – increased by 2 points to point 12 of the NJC Pay Scales

It was proposed by Councillor A Baker, seconded by Councillor K Wood and carried by all members present that : **Recommend Council agree to increases as stated**

23 PRECEPT

Requirements for the year 2023/2024 were discussed, the final estimates agreed upon being proposed by Councillor A Baker, seconded by Councillor K Wood, agreed by all members present. Requirements attached hereto and form part of these minutes :

Resolved recommend Council agrees to the Precept for the sum of £136,050.00 for 2023/2024

24 DATE OF NEXT MEETING

Date of next meeting is 30th January 2023 at 1900 hrs.

25 CLOSURE OF MEETING

Meeting closed at 1955 hrs.

Chair:

Date: