

CAISTER-ON-SEA PARISH COUNCIL

5th December 2022

A meeting of the **PARISH COUNCIL** was duly convened and held at the Council Hall at 1830 hrs.

Present: Cllr. A Baker (in the chair)
Cllr. K Wood (Vice Chair)
M Clifford, J Fearnley, P Hammond, J Hemsworth, B Herring, J Jarzembski, C Kirk, B Lawn, C Thompson and R Wilkinson
Borough Cllrs. P Carpenter and M Bird
Parish Clerk E Dyble

0 Parishioners present

Borough/Norfolk County Councillor P Carpenter gave a brief presentation on:

- i) the proposed new Boundary Changes affecting both Caister North and South. Caister South will include Bure and Caister North will include Ormesby. There will be no change to the actual number of Parish Councillors for Caister, the only change will be that we will have 3 County Councillors instead of the present 2.
- ii) **Flooding** – informed that the south side of the road are storm drains, the north side are Anglian Water. Both NCC and the IDB are investigating the problems.
- iii) **Road Layouts** - informed that she had met with Persimmon today and told them that Council would like to see what is happening with the road layouts along Norwich Road, Ormesby Road etc. with the proposed new builds.

Noted

104 New Councillors

Chairman welcomed the following members who had recently been Co-opted onto Parish Council

Mr J Hemsworth
Mr J Jarzembski
Ms C Thompson

Noted

105 Apologies for Absence

Apologies for absence were received from:

Cllrs. R Batchelor – work commitment
R Coe – unwell
B Davis – another commitment
D Godbolt - unwell

Borough Cllr. G Carpenter – another commitment

106 Declaration of Interest

None

107 Parishioners Forum

Chairman of PFMC thanked Parish Councillors for their help with staging Winter Wonderland on Saturday 3rd December 2022

Noted

108 Minutes

The minutes of the previous meeting held on 7th November 2022 were proposed by Cllr B Herring, seconded by Cllr K Wood, agreed by all members present and signed by the Chair.

109 Planning Matters

Applications for consideration 5th December 2022 from GYBC

Application ref	Applicant Address	Description
06/22/0865/HH	27 Yarmouth Road Caister NR30 5DL	Proposed Rear extension over existing single storey & re-roof of entire property
Recommendation	No Objection	
06/22/0947/F	Plot 5, The Paddocks Back Lane West End West Caister NR29 5ST	Proposed continued use of land & grazing and siting of mobile field shelters as previously approved
Recommendation	No Objection	
06/22/0969/HH	(rear) Heathlands West Road Caister NR30 5TB	Proposed replacement of existing conservatory with single storey extension
Recommendation	No Objection	
06/22/0971/HH	60 Winifred Way Caister NR30 5PB	Proposed erection of porch to front elevation; Internal alterations and loft space conversion to provide bedroom and bathroom including dormer construction to front and rear; Single storey rear extension to enlarge kitchen; Extension of garage
Recommendation	No Objection	
06/22/0972/HH	4 Belstead Avenue Caister NR30 5BB	Proposed installation of front porch
Recommendation	No Objection	

06/22/0930/F

31 Yarmouth Road
NR30 5DL

Proposed construction of Caister
detached 4-bed dwelling

Recommendation No Objection

110 ACCOUNTS for Payment 5th December 2022

HALL ACCOUNT

		NETT	VAT	GROSS
Salaries	Salaries to 30.11.2022 (includes back pay)	1,006.61		1,006.61
E-On	Electricity - Direct Debit	21.90	1.10	23.00
PRS	PPL PRS Music Licence	1,210.06	242.02	1,452.08
British Gas	Gas - Direct Debit	19.33	0.96	20.29
Hunn Security	Maintenance of Fire Alarm and Lights	482.89	<u>96.58</u>	579.47
D L Gunton	Windows cleaned 10.12.2022	<u>20.00</u>		<u>20.00</u>
		£2,760.79	£340.66	£3,101.45

GENERAL ACCOUNT

Salaries	Salaries to 30.11.2022 (includes back pay)	3,355.26		3,355.26
	Expenses	26.00		26.00
	Tel. rental + calls November	25.00		25.00
British Telecom	Telephone/Broadband 738474	64.14	12.82	76.96
Fasthosts Internet Ltd.	Hosting Website - 05.11.22-06.12.22	10.00	2.00	12.00
Caister In Bloom	Attending Floral Displays November	20.00		20.00
	Toilet Cleaning Second Ave.Beach Rd.			
GYBC Services	Carpark	4,749.58	949.92	5,699.50
Thistles & Thorns	Wreath	41.68	8.32	50.00
Royal British Legion	Wreath	20.00		20.00
Printerland	Toner	408.00	<u>81.60</u>	489.60
Inland Revenue	PAYE Contributions	<u>873.75</u>		<u>873.75</u>
		£9,593.41	£1,054.66	£10,648.07
	Grand Total	£12,354.20	£1,395.32	£13,749.52

INCOME

Interest	£43.70
Cemetery Re-charge	£494.83
Lettings	£1,409.21
Donations Polar Express	£149.45
Cinema Floats	£35.00
Heritage Trail	£304.00

Accounts proposed by Cllr M Clifford, seconded by Cllr P Hammond, agreed by all members present

Accounts prepared and signed by RFO - E Dyble

Invoices checked by - Cllr. B Herring

Accounts signed by - Cllr. A Baker and K Wood

111 Correspondence

- i) **Smaller Authorities Appointments Ltd.** – informing that PKF Littlejohn LLP have been appointed as Council’s External Auditors once again from 2022-23 to 2026-27
Noted
- ii) **ENTUA (East Norfolk Transport Users Association)**– forwarding their Newsletter No.56 – December 2022 for information
Noted
- iii) **GYBC** – Christmas 2022 Bin Collection Dates
Noted

The Following have been circulated

- a) **Healthwatch Norfolk** – Newsletter dated 4th and 18th November 2022 and 2nd December 2022
- b) **Norfolk Community Foundation** – Funding & Support News November and 28th November ‘Newsflash’ 2022
- c) **Rural Services Network** - forwarding copies of their:-
 - Rural Bulletin - 15th, 22nd and 29th November 2022
 - NORFOLK AIC** - Newsletters 7th, 14th, 17th and 18th November 2022
 - Wellbeing Newsletter – Autumn Offers
- d) **NCC** – Service Update – 10th, 18th, 24th November and 1st December 2022 for information

Noted

112 Polar Express

Clerk informed that it was proposed to give each child a small goodie bag with a drink on entry to the Film and a present from Father Christmas at the end. Adults would be given refreshments of hot chocolate any further suggestions were requested. After discussion it was proposed by Cllr. R Wilkinson seconded by Cllr. J Fearnley and agreed by all members present to allow Clerk £150 expenditure for this event.

113 Cllr. K Wood

Social Media Update November

During the month we reached 24,300 people and have 4,000 plus followers making us the top Parish Council page not only in Norfolk but England.

We had 204,000 hits, 546 of our posts were shared and 657 comments made on our posts.

70% of our audience in the month were women

Top posts

Flooding on Tan Lane reached 19,947 people

Remembrance service 13,300

Putting up our Christmas trees 6,764

Putting up Christmas lights 4,633

Advertising Christmas event one post reached 6,764

Many posts reached 3,000 plus people

Another successful month

Noted

114 Cllr. K Wood

Light Up Caister

A big thank you to all those Parish Councillors who gave up their time to help on the day and in the weeks leading up to the day.

Special thanks to Rob and his team who worked late into the nights to get things done Saturday was a great day with two events linked and was a great success for the village despite negativity and issues with marketing outside the village.

There was a big influx of visitors to our village with upward estimates of 3,000 plus attending the day

The lantern possession from King George V Field was another success with large crowds following Santa to the Council Hall thanks to NORFOLK BROADS LIONS CLUB

The lights are amazing and there was once again a big crowd on a cold night for the switch on.

A big thank you to all the volunteers who assisted at both events

It was good to see the village come together as a community

Noted

115 Date of Next Meeting

The date of the next meeting will be on:

Parish Council Monday 9th January 2023 at 1900 hrs.

Resilience Meeting 23rd January 2023

Finance Committee Meeting 30th January 2023 at 1900 hrs.

116 Closure of Meeting

The meeting ended at 1940 hrs.

Chair:

Date