

CAISTER-ON-SEA PARISH COUNCIL

3rd October 2022

A meeting of the **PARISH COUNCIL** was duly convened and held at the Council Hall at 1900 hrs.

Present: Cllr. A Baker (in the chair)
Cllr. K Wood (Vice Chair)
M Clifford, R Coe, B Davis, J Fearnley, D Godbolt, B Herring, C Kirk,
B Lawn and R Wilkinson
Borough Cllrs. M Bird and P Carpenter
PC 1033 Chris Martin
Parish Clerk E Dyble

5 Parishioners present

76 **Apologies for Absence**

Apologies for absence were received from:

Cllrs. R Batchelor – work commitment

P Hammond – another commitment

Borough Cllr. G Carpenter – another commitment

77 **Declaration of Interest**

None

78 **Parishioners Forum**

- a) **PC 1033 Chris Martin** informed that if any resident had any pressing issues, they were to contact him : **Noted**
- b) **Parishioner** informed that at the junction of the Lidl Traffic Lights on the highway railings there is a canvas poster advertising Leisure League : **Borough Councillor M Bird to address**
- c) **Parishioner** requesting larger bins or extra smaller bins at Beach Road by the beach, also entrance to Beach Road car park. Borough Cllr. M Bird informed that he had asked the Borough Council if they had any 2nd hand bins for these areas : **Await reply from GYBC**
- d) **Cllr. P Carpenter** informed the meeting that:
 - i) The Fire Officer for Planning and Assurance has been looking at the heat wave we have experienced during 2021/22 and in the face of this a review is taking place and they will be contacting Parish Councils for their views on the matter
 - ii) Vinney Purdy of NCC Highways had been contacted regarding the Christmas Lights switch on 3rd December and requesting works on the High Street to be suspended on the day of the switch on.
 - iii) Regarding request for 20mph speed limit on Prince of Wales Road, highways are in discussion with the Developers of Nova Scotia Farm requesting this to be considered.

- iv) Regarding 50mph speed limit on Caister By-pass further collision information has been requested and given before anything further is done.
- v) Proposals for Diana Way Park in Caister are being discussed at a meeting on 10th October for which a very prestigious Green Flag Award could be obtained once works were completed.
- vi) Cllr. Carpenter informed that she had to consult the Monitoring Officer as a representative of Caister had made allegations that were untrue. As our Borough Councillor, Deputy Mayor and a representative of Caister, NCC and GYBC she met a cruise ship in the Port on Friday morning. She is saddened that she is hearing this gossip which is quite damaging to her. She has worked for this Parish and for the residents and was very saddened and disappointed at hearing the rumours.

: Noted

79 Minutes

The minutes of the previous meeting held on 5th September 2022 were proposed by Cllr R Coe, seconded by Cllr M Clifford, agreed by all members present and signed by the Chair.

80 Clerk's Report

Matters Arising

To report on progress on items from previous meetings.

No decisions or debate may take place during this item.

Gas Meter being fitted 11th October 2022

Boiler installation due to be completed 14th October 2022

Planning recommendations forwarded to GYBC Planning Department

Contacted Great Yarmouth Borough Council re vacancies

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- i) Attended meetings, provided Minutes to Councillors
 - ii) Dealt with accounts, payment of Invoices
 - iii) Produced Invoices to Hirers of Hall
 - iv) Received money, receipted payments and banked income
 - v) Dealt with HMRC re Salary payments
 - vi) Reported faulty Street Lights
 - vii) Dealt with numerous telephone calls and emails

: Noted

81 Planning Matters

Applications for consideration 3rd October 2022 from GYBC

Application ref	Applicant Address	Description
06/22/0601/F	Erection of golf driving range, protective perimeter fencing, floodlights, and change of use of land from golf practice area to driving range (with associated / additional car parking). at Great Yarmouth and Caister Golf Club, Yarmouth Road, Caister NR30 5TD	

Recommendation No Objection

06/22/0737/HH Proposed demolition of existing boundary wall and replacement with new 6ft close boarded fencing at 27 Arnold Avenue, Caister NR30 5PP

Recommendation **No Objection**

82 ACCOUNTS for Payment 3rd October 2022

HALL ACCOUNT		NETT	VAT	GROSS
Salaries	Salary to 30.09.22	942.79		942.79
E-on	Electricity - Direct Debit	21.90	<u>1.10</u>	23.00
Gallagher Insurance	Buildings + Contents Insurance	1,009.53		1,009.53
D L Gunton	Windows cleaned 08.09.22	<u>20.00</u>		<u>20.00</u>
		£1,994.22	£1.10	£1,995.32
GENERAL ACCOUNT				
Salaries	Salary to 31.08.22	2,171.88		2,171.88
	Expenses	26.00		26.00
	Tel. rental + calls September	25.00		25.00
British Telecom	Telephone/Broadband 738474	59.15	11.83	70.98
Fasthosts Internet Ltd	Hosting Website - 05.09.22-05.10.22	10.00	2.00	12.00
Caister In Bloom	Attending Floral Displays September	20.00		20.00
Gallagher Insurance	Public Liability and Risk Insurance	1,572.66		1,572.66
Tesco	Uniball Gel Pens	3.34	0.66	4.00
Playing Field Man. Comr	Caister Wonderland - Donation	339.00		339.00
Playing Field Man. Comr	2nd Payment - 1/2 Grant 2022/23	1,275.00		1,275.00
Executive Retail Ltd.	Loose Leaf Pages Condolence Book	29.95	6.00	35.95
Caloo	Zip Wire	8,000.00	1,600.00	9,600.00
PKF Littlejohn LLP	Review of AGAR year ended 30.03.2022	400.00	<u>80.00</u>	480.00
Inland Revenue	PAYE Contributions	<u>489.43</u>		<u>489.43</u>
		£14,421.41	£1,700.49	£16,121.90
	Grand Total	£16,415.63	£1,701.59	£18,117.22
INCOME				
Interest		£15.28		
Cemetery Re-Charge		£494.83		
Cinema		£16.00		
Lettings		£488.75		
Rent		£275.00		
Carnival Programme		£225.00		
Newsletter		£50.00		
1/2 Year Precept		£72,725.00		

Accounts proposed by Cllr B Davis, seconded by Cllr R Coe , agreed by all members present

Accounts prepared and signed by RFO - E Dyble

Invoices checked by - Cllr. B Herring

Accounts signed by - Cllr. A Baker and K Wood

83 Correspondence

- a) **NCC Highways** – informing of a temporary road closure affecting Grange Road from its northern junction with Belstead Avenue for 40m southeast-wards because of gas connection. The road will be temporarily closed (except for access) from 17th to 21st October 2022 for the duration of the works expected to be about 5 days within the period./ Alternative route is via: Belstead Avenue, Grange Road. : **Noted**
- b) **GYBC** – informing that with regard to the recent vacancies they confirm that no election has been called and Council are therefore free to co-opt to fill the vacancies : **Vacancies be advertised accordingly**
- c) **Anglian Water** – forwarding information from the Caister Pump Lane Water Recycling Centre regarding the number of times they have discharged through the storm overflow between 22nd September 2021 to 21 September 2022 : **Noted, Anglian Water be invited to attend meeting in New Year**
- d) **NCC** – informing that NCC has published the Pre-Submission version of the Norfolk Minerals and Waste Local Plan (NM&W) document has been published to allow representations on the soundness and legal compliance of the document to be made, over a six-week period between 9am on 28th September to 5pm on 11th November 2022. The publication document, background documents and downloadable and printable representation form are available on Norfolk County Council’s website at: www.norfolk.gov.uk/nmwdf on the ‘Norfolk Minerals and Waste Local Plan Review’ page : **Noted**
- e) **Parishioner** – requesting whether there will be a Bonfire night in Caister on the 5th November this year? He doesn’t recall us having one in previous years and thought it would be amazing if we could have one of our own in Caister as it is a British tradition : **Clerk to inform Parishioner that Council will not be holding a Bonfire Night in the village**
- f) **PKF Littlejohn LLP** – informing that they have completed their review of the Annual Governance & Accountability Return (AGAR) for Caister for the year ended 31st March 2022. Based on their review of Sections 1 and 2 of the AGAR in their opinion the information is in accordance with Proper Practices and no other matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met : **Noted**
- g) **ENTUA** – forwarding a copy of their Newsletter No.55 – September 2022 for information : **Noted**

The Following have been circulated

- a) **Broadland Futures** – Newsletter Edition 10 for information
- b) **NORFOLK COMMUNITY FOUNDATION** – Funding & Support News September 2022

- c) **RURAL SERVICES NETWORK** forwarding copies of their:-
Rural Bulletin - 6th, 13th, 21st and 27th September 2022
Monthly Bulletin featuring RSN Rural Funding Digest & Government Consultation
September 2022
- d) **NORFOLK AIC** - Newsletter 22nd, 26th and 29th September 2022
- e) **NCC** – Service Update – 22nd and 29th September 2022 for information

84 Reports from Councillors of meetings attended in August

Cllr. K Wood - Playing Field Management Committee meeting attended 20th
September 2022 : **Noted**

85 Cllr. K Wood

i) **Social Media Update September**

In the month we reached 15,138 people, 4,009 followers, 179,578 hits slow down as
result of end of Summer

Period of mourning with few posts

Top Posts

Queen 11,200

Memorial Service 3,900

Shop Local shop Caister 6,697

Road closure 5,760

Zip Wire installed 4,800

: **Noted**

ii) **Christmas trees and light replacement funding**

2 x 12 – 14ft Trees

2 X 10ft Trees

No trees for entrance to village

: **Matter be referred to Finance Committee 24th October 2022**

iii) **Children’s Christmas Cinema**

Cllr. K Wood, seconded by Cllr. R Wilkinson to show Polar Express Film Christmas
week. Mr P Sleet would be prepared to operate the Cinema equipment for this
event

: **Date and time to be arranged**

86 Date of Next Meeting

The date of the next meeting will be on:

Parish Council Monday 7th November 2022 at 1900 hrs.

Finance Committee meeting 24th October 2022 at 1900 hrs.

87 Closure of Meeting

The meeting ended at 2040 hrs.

Chair:

Date