

CAISTER-ON-SEA PARISH COUNCIL

5th September 2022

A meeting of the **PARISH COUNCIL** was duly convened and held at the Council Hall at 1900 hrs.

Present: Cllr. A Baker (in the chair)
Cllr. K Wood (Vice Chair)
R Coe, B Davis, J Fearnley, D Godbolt, P Hammond, B Herring, C Kirk,
P Sleet and R Wilkinson
Borough Cllrs. M Bird and P Carpenter
Parish Clerk E Dyble

3 Parishioners present

59 Apologies for Absence

Apologies for absence were received from:

- Cllrs.** R Batchelor – work commitment
- M Clifford – hospital appointment
- B Lawn - ill
- Borough Cllr.** G Carpenter – another commitment

60 Declaration of Interest

Cllr. D Godbolt declared an interest in Item 70 i) installation of Police Mast : **Noted**

61 Parishioners Forum

- a) **Parishioner** living at Mill Dene requesting that the land at the former Youth Centre site be tidied up as the whole area has been left unkept for several years and in the present climate is a fire hazard waiting to happen : **Resolved area to be tidied up**
- b) **Parishioner** informing that the footpath leading from Ormesby Road to Halt Road is overgrown and requires cutting back : **Resolved Clerk to contact NCC**
- c) **Parishioner** requesting a pedestrian crossing on Norwich Road between Prince of Wales Road and Grange Road : **Resolved inform Parishioner it is in proposals to remodel Norwich Road**
- d) **Parishioner** requesting Council to consider using the Council Hall during the Winter months as a Cold Weather refuge : **Resolved inform Parishioner Hall is let every day and is not available for such an event**
- e) **Cllr. P Carpenter** informed the meeting that:
 - i) NCC has a Social Infrastructure Fund which is a capital grants scheme for voluntary and non-profit making groups. Set up in 2020, grants of up to £250,000 are available for groups who engage in community projects and initiatives that benefit the residents of Norfolk. Groups can use the funding to make improvements to their existing facilities, or to fund new initiatives and projects. The grant is part of their commitment to voluntary and community organisations. It helps strengthen local communities by providing support for local buildings and facilities.

- ii) Work will commence on pavements along Eastern Avenue and adjoining roads with effect from 12th September, all residents in the area have been notified and diversions will be in place.
- iii) Gas Board connection on Tan Lane, road closed 28th-30th September, then High Street completion of electrical work, diversions in place. Street Scene asked when Christmas Lights were to be switched on. Date confirmed as 3rd December 2022
- iv) Cllr. Carpenter has questioned the 50mph speed limit on Caister By-pass as to where the evidence of any accidents or collisions is. There are going to be meetings at NCC and GYBC and she will be attending once the dates are known as she needs to see evidence.
- v) 20mph speed limit on Prince of Wales Road is being investigated by Highways, fully supported by Cllr. Carpenter
- vi) A major upgrade is taking place of Haven Bridge and road disruption is likely week commencing 10th September 2022

: Noted

62 Minutes

The minutes of the previous meeting held on 1st August 2022 were proposed by Cllr, B Herring, seconded by Cllr P Hammond , agreed by all members present and signed by the Chair.

63 Clerk's Report

Matters Arising

To report on progress on items from previous meetings.

No decisions or debate may take place during this item.

- a) Because of NCC Highways having to close off Tan Lane for the installation of a gas supply to the Council Hall, agreed new date with Cadent for the installation of 28th, 29th and 30th September 2022

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- i) Attended meetings, provided Minutes to Councillors
 - ii) Dealt with accounts, payment of Invoices
 - iii) Produced Invoices to Hirers of Hall and Village Newsletter
 - iv) Received money, receipted payments and banked income
 - v) Dealt with HMRC re Salary payments
 - vi) Reported faulty Street Lights
 - vii) Dealt with numerous telephone calls and emails

: Noted

64 Cemetery Matters

Exclusive Right to Burial No. 1511 was signed by the Chair : **Noted**

65 Planning Matters

Applications for consideration 5th September 2022 from GYBC

Application ref	Applicant Address	Description
06/21/0843/TRE	Proposal of works to trees - T6 Beech and T7 Horse chestnut –	overhanging branches to be cut back as close as possible to

the fence line to prevent damage and reduce excessive shading at 58a High Street, Caister, NR30 5EH

Recommendation
06/22/0673/TRE

No Objection

Removal of Sycamore tree protected under TPO 12 1999: Excessive shading, low amenity value and damage to vehicles. To be replaced by 5 new trees (along High Street frontage) at Old Hall Hotel, The Old Hall, High Street, Caister NR30 5JL

Recommendation
06/22/0705/TRE

Object to removal of tree, pollarding should be undertaken

Works to tree - T1 Polar (TPO no.7 1993) - Remove tree down to ground level at Tesco, Yarmouth Road, Caister NR30 5DL

Recommendation

Object to removal of tree, pollarding should be undertaken

66 ACCOUNTS for Payment 5th September 2022

HALL ACCOUNT		NETT	VAT	GROSS
Salaries	Salary to 31.08.22	942.79		942.79
E-on	Electricity - Direct Debit	21.90	<u>1.10</u>	23.00
D L Gunton	Windows cleaned 09.08.22	<u>20.00</u>		<u>20.00</u>
		£984.69	£1.10	£985.79
GENERAL ACCOUNT				
Salaries	Salary to 31.08.22	2,171.68		2,171.68
	Expenses	26.00		26.00
	Tel. rental + calls August	25.00		25.00
British Telecom	Telephone/Broadband 738474	54.16	10.83	64.99
Fasthosts Internet Ltd	Hosting Website - 05.08.22-05.09.22	10.00	2.00	12.00
Microsoft	Renewal of Microsoft 365	66.65	13.34	79.99
Office Stationery	2023 Diaries	15.96	2.97	18.93
Caister In Bloom	Attending Floral Displays August	20.00		20.00
David Ogilvie	NHS & Keyworkers Rainbow Seat	1,383.00	276.60	1,659.60
Mrs N Irwin	Broom and Plant Food	7.98		7.98
Japanese Knotweed	1 x 10yr Herbicide Treatment Program	720.00	<u>144.00</u>	864.00
Inland Revenue	PAYE Contributions	<u>489.63</u>		<u>489.63</u>
		£4,990.06	£449.74	£5,439.80
	Grand Total	£5,974.75	£450.84	£6,425.59
INCOME				
Interest	£12.07			
Cemetery Re-Charge	£494.83			
Cinema	£55.00			
Lettings	£1,399.95			
Carnival	£250.00			
Carnival Programme	£125.00			
Newsletter	£130.00			
Accounts prepared by Rf	E Dyble			
Invoices checked by	B Herring			
Approved by Full Council	A Baker - Chairman			
K Wood			

Accounts proposed by Cllr. P Hammond, seconded by Cllr. B Davis , agreed by all members present

Accounts prepared and signed by RFO - E Dyble

Invoices checked by - Cllr. B Herring

Accounts signed by - Cllr. A Baker and K Wood

67 Reports from Councilors of meetings attended in August

Cllr. R Coe - Resilience Group meeting attended 23rd August 2022

Cllr. B Herring - PPG meeting attended 24th August 2022

: **Noted**

68 Remembrance Sunday – November

Cllr. R Coe informed that a Parishioner had asked if the road at the War Memorial could be closed for a short period of time whilst the Remembrance Service was taking place : **Chair to arrange this**

69 Cllr. K Wood

i) Proposed Christmas events 2022:

Christmas lights require Councillors to assist with trees and lights
Councillors to help Saturday December 3rd in conjunction with
Procession from Playing Field event to Hall with lanterns at 5pm
Road Closure.

Our event with Christmas songs and performances on stage prior to light
switch on, working with Broadland Lions, Playing Field and Caister
Wonderland

Will need volunteers on the evening of Saturday 3rd December

: **Resolved Cllrs. A Baker, B Davis, J Fearnley, D Godbolt and
C Kirk to assist**

ii) Proposed projects for Caister Village Festival 2023

After the success of this year's Carnival looking at a two-day event with
music on the Saturday evening and Festival continuing on the Sunday
Festival meeting on Thursday 22nd at Rabbit hutch 7.15am Anyone who
wishes to contribute and join the Festival Committee is welcome at the
meeting on the 22nd. Fundraising is for a Castle for the children

The zip wire will be installed on Friday 9th : **Noted**

iii) Potential traffic issues re roadworks Eastern Avenue and High Street

Real concern about the potential clash of roadworks with closure of
Eastern Avenue and the road works along the High Street which
potentially could cause real issues later this month and through October
: **Noted**

iv) Propose letter to Anglian Water requesting information on sewage
releases into the North Sea from Caister in the past 12 months. Council
asked for this information earlier this year and it has not been forthcoming,
yet residents are concerned : **Resolved letter be forwarded**

v) Litter Bins propose we ask our Borough Councillors to request larger litter
bins at beach exit locations in Caister, as all the good work done by
volunteers from Norfolk Beach Cleans is undone with litter strewn across
car parks and beach seafront locations as a result of overflowing bins on a
regular basis – overflowing once again over Bank Holiday weekend.
Propose Council order 4 more bins for Beach Road car park area to help
with ongoing overflowing bins in summer months **Resolved Bor. Cllr. M
Bird to investigate situation**

vi) Car Park Charges

Propose request Borough Council to reduce car park charges at
Beach Road – present cost too high resulting in on-street parking and
even at peak times still not fully used, either in line with Gorleston sea
front car park which is free or a £1 a day charge

An amendment was called for by Cllr. P Hammond, seconded by Cllr. K
Wood requesting the Borough Council to give Parish Council the car park
: **Resolved request Borough Council to gift Parish Council Beach
Road Car Park**

70 Correspondence

- a) **Peter Sleet** – tending his resignation as a Parish Councillor with effect from 6th September 2022 : **Resolved letter be forwarded to GYBC**
- b) **Joshua White** - tending his resignation as a Parish Councillor, due to moving away from the Parish : **Resolved letter be forwarded to GYBC**
- c) **NCC Highways** – informing of a temporary road closure affecting Eastern Avenue from its junction with Beach Road to its junction with Braddock Road from 5th September 2022 to 20th January 2023 because of footway reconstruction works. The road will be temporarily closed (except for access) only while signs indicating the closure are in place. Alternative route is via: Beach Road High Street, Ormesby Road, Braddock Road : **Noted**
- d) **NCC Highways** – informing that the Norwich Western Link Pre-Planning Application Public Consultation is now live. They have published more information about their proposals for this priority infrastructure project for NCC and are inviting people to give their feedback before they finalise and submit the planning application next year.

There are several ways people can respond to the consultation:

- Complete the consultation questionnaire online via www.norfolk.gov.uk/nwl
- Complete a paper copy of the consultation questionnaire and post it to: Freepost Plus RTCL-XSTTJZSK, Norfolk County Council, County Hall, Martineau Lane, Norwich NR1 2DH
- Email comments to nwlconsultation@norfolk.gov.uk
- Write to: Freepost Plus RTCL-XSTT-JZSK, Norfolk County Council, County Hall, Martineau Lane, Norwich NR1 2DH

The consultation will close at midnight on Sunday 9th October 2022

: **Noted**

- e) **Caister Wonderland Team** - informing that they are running a free family Christmas event for all ages. They will have real reindeer, Santa's Grotto, rides, a Christmas Market, festive food and drink and workshops for the whole family to get involved in. One of their key priorities is to ensure that the event does not add too much pressure to an already tight wallet for families! They have some wonderful local, personal and business sponsors on board and would like to ask if the Parish Council would consider contributing towards the community event.

A small selection of costs that they will need to cover are:

Additional toilet facilities - £150

A Marquee to house some of the workshops - £189

4 x advertising banners - £120

After discussion it was proposed by Cllr. P Hammond, seconded by Cllr. R Coe and agreed by all members present that : **A Grant of £339 be given to The Wonderland Team**

- f) **Parishioner** - requesting whether Council has any plans to refurbish the old benches, in particular the one on Norwich Road opposite and in between Roman Way and Uplands Avenue as the back is broken and rotten : **Resolved matter be referred to Finance Committee**
- g) **Cadent** - informing that the gas installation has been delayed due to need for road closure by NCC and work will now commence on 28th, 29th and 30th September 2022 : **Noted**
- h) **Clarke Telecom Ltd** - informing of the proposed Base Station installation at CTIL: 30684200, Caister Police Mast, Caister Police Mast (Norfolk Police) Covent Garden Road, Great Yarmouth NR30 5SB (letter attached) : **Noted**

The Following have been circulated

- a) **Norfolk Community Foundation** – Funding & Support News August 2022
- b) **Healthwatch Norfolk** – Newsletters 12th and 30th August 2022
- c) **Rural Services Network** forwarding copies of their:-
Rural Bulletin - 2nd, 9th, 16th, 23rd and 31st August 2022
Monthly Bulletin featuring RSN Rural Funding Digest & Government Consultation August 2022
- d) **Norfolk Alc** - Newsletter 5th August 2022
- e) **NCC** – Service Updates – 11th, 18th August 2022 for information
Noted

71 Equipment – King George V Playing Field

Cllr. P Hammond proposed setting up a sinking fund for the equipment on King George V Playing Field for when the Warranties run out. After discussion it was : **Resolved Clerk to check ownership of equipment and responsibilities for maintenance**

72 Cllr. K Wood

Social Media Update August

We reached 272,00 people and had 227,300 hits in the month

Top posts

Do not use inflatables on the sea 10,600

Trucker convoy 6,700

Caister fish and chips 4,100

Litter bins in beach areas overflowing need for more bins 5,800

Highway Code rule changes 4,700

Barbecues at the beach risk of fire 4,600

Noted

73 Agenda Items for Next Meeting

Cllr. B Davis – Inviting Anglian Water to next meeting 1st November 2022

74 Date of Next Meeting

The date of the next meeting will be on:

Parish Council Monday 3rd October 2022 at 1900 hrs.

Finance Committee meeting 24th October 2022 at 1900 hrs.

75 Closure of Meeting

The meeting ended at 2040 hrs.

Chair:

Date: