

CAISTER-ON-SEA PARISH COUNCIL

1st August 2022

A meeting of the **PARISH COUNCIL** was duly convened and held at the Council Hall at 1900 hrs.

Present: Cllr. A Baker (in the chair)
Cllr. K Wood (Vice Chair)
M Clifford, R Coe, B Davis, J Fearnley, D Godbolt, P Hammond, B Herring, C Kirk, B Lawn, P Sleet, J White and R Wilkinson
Borough Cllrs. M Bird and P Carpenter
Parish Clerk E Dyble

6 Parishioners present

40 Apologies for Absence

Apologies for absence were received from:

Cllrs. R Batchelor – work commitment

Borough Cllr. G Carpenter – another commitment

41 Declaration of Interest

None

42 Parishioners Forum

- a) **Parishioner** living on Prince of Wales Road, Caister presented a Petition to Council requesting the speed limit be reduced from 30mph to 20mph on Prince of Wales Road for safety reasons : **Resolved NCC Cllr. Penny Carpenter to contact NCC Highways with copy of Petition on behalf of Council**
- b) **Parishioner** of Lacon Road requesting more dog fouling posters to be displayed around the area of Manor Road, footpath leading beside the Never Turn Back Public House and Beach Road : **Cllr. K Wood to arrange**
- c) **Cllr. P Carpenter** informed the meeting that:
 - i) The 2nd Stage of the Market Place project has now started
 - ii) The pavements on Eastern Avenue and adjoining roads will be repaired next month
 - iii) The pavements on West Road, Westerley Way will be repaired shortly
 - iv) A campaign has now started to get more people to use the buses
 - v) The £121m Third River Crossing is on track to open next year in the Spring. The crossing over the River Yare will link the A47 at Harfrey's roundabout to the port and the enterprise zone on the other side of the river, the new lifting bridge will ease traffic congestion on the town's roads, shortening journey times and improving journey reliability. The bridge itself will stand about seven metres tall and is being built in two halves in Belgium. It will be floated over by barge and installing it will mean completely closing the river to traffic for 72 hours and timing the operation almost to the second. The twin leaf bascule bridge will open in the middle to let taller river traffic through

: **Noted**

43 Minutes

The minutes of the previous meeting held on 4th July 2022 were proposed by Cllr, B Herring, seconded by Cllr. P Sleet, agreed by all members present and signed by the Chair.

The minutes of the Special Parish Council meeting held on 18th July 2022 were proposed by Cllr. K Wood, seconded by Cllr. B Herring, agreed by all members present and signed by the Chair.

44 Clerk's Report

Matters Arising

To report on progress on items from previous meetings.

No decisions or debate may take place during this item.

- a) Agreed date with Cadent for the installation of a Gas Supply to the Council Hall of 8th August 2022
- b) Agreed date with British Gas for the installation of a Gas meter to the Council Hall of 15th August 2022
- c) Agreed installation of Gas Boiler to the Council Hall on completion of gas and meter installation
- d) Sought Tenders for refurbishment of Norwich Road Bus Shelter

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- i) Attended meetings, provided Minutes to Councillors
 - ii) Dealt with accounts, payment of Invoices
 - iii) Produced Invoices to Hirers of Hall, Village Newsletter and Carnival Program
 - iv) Received money, receipted payments and banked income
 - v) Dealt with HMRC re Salary payments
 - vi) Reported faulty Street Lights
 - vii) Dealt with numerous telephone calls and emails

: **Noted**

45 Cemetery Matters

Exclusive Right to Burial No. 1510 was signed by the Chair : **Noted**

46 Planning Matters

Applications for consideration 1st August 2022 from GYBC

Application ref	Applicant Address	Description
06/22/0466/HH	Proposed single storey extensions to side and rear of property at 26 Westerley Way , Caister NR30 5AJ	
Recommendation	No Objection	
06/22/0526/F	Proposed erection of a detached school building for use as an accessible space that houses two classrooms, staff facilities, group room and a well-being and safe space at John Grant Special Needs School St Georges Drive, Caister NR30 5QW	
Recommendation	No Objection	
06/22/0554/HH	Proposed first floor extension, loft conversion and dormer to roof; balcony over garage at 70 Second Avenue Caister NR30 5NW	
Recommendation	No Objection	

06/22/0561/HH	Proposed annex for carer for aged persons at 32 Reynolds Avenue, Caister NR30 5QE
Recommendation	No Objection
06/22/0584/HH	Proposed demolition of existing garage and construction of single storey side and rear extension at Lynden 150 Ormesby Road, Caister NR30 5NL
Recommendation	No Objection
06/22/0586/HH	Proposed removal of existing conservatory and erection of rear extension to form additional bedroom and ensuite at 3 Poppy Drive Caister NR30 5FA
Recommendation	No Objection
06/22/0590/HH	Proposed dormer to rear of chalet bungalow; Replacement of front door and all windows (white upvc); Canopy over front door at 10 Alexander Close Caister NR30 5QF
Recommendation	No Objection
06/22/0601/F	Proposed renewal of expired planning permission (06/18/0653/f) to erect a golf driving range at Great Yarmouth and Caister Golf Club Yarmouth Road, Caister NR30 5TD
Recommendation	No Objection
FUL/2022/0005	Proposed siting of 4 No. steel storage containers with associated hardstanding and groundworks (2 year temporary permission at John Grant Special Needs School, St. Georges Drive, Caister NR30 5QW
Recommendation	No Objection

47 ACCOUNTS for Payment 1st August 2022

HALL ACCOUNT		NETT	VAT	GROSS
Salaries	Salary to 31.07.22	942.79		942.79
E-on	Electricity - Direct Debit	21.90	1.10	23.00
Blackwell Print	8 x A2 Posters - Cinema	48.00	9.60	57.60
Amazon	2 x DVD's	24.98	5.00	29.98
Amazon	1 x DVD	12.49	2.50	14.99
D L Gunton	Windows cleaned August	20.00		20.00
C R Levers Ltd	Deposit for Installation of Gas Boiler	5,000.00		5,000.00
British Gas	Installation of Gas Meter	151.25	30.24	181.49
Cadent	Instillation of Gas Supply to Hall	2,174.00	<u>434.80</u>	2,608.80
Wave	Water/Sewerage charges Dec-June	<u>263.28</u>		<u>263.28</u>
		£8,658.69	£483.24	£9,141.93
GENERAL ACCOUNT				
Salaries	Salary to 31.07.22	2,171.88		2,171.88
	Expenses	26.00		26.00
	Tel. rental + calls July	25.00		25.00
British Telecom	Telephone/Broadband 738474	59.15	11.83	70.98
Fasthosts Internet Ltd	Hosting Website - 05.07.22-05.08.22	10.00	2.00	12.00
Caister In Bloom	Attending Floral Displays July	20.00		20.00
Mrs N Irwin	Hose Reel + Plants - War Memorial	79.98		79.98
Viking	Stationery	114.95	<u>22.99</u>	137.94
Blackwell Print	Newsletter	966.00		966.00
Inland Revenue	PAYE Contributions	<u>489.43</u>		<u>489.43</u>
		£3,962.39	£36.82	£3,999.21
CAISTER CARNIVAL				
Hospital Radio Yare	Supplying P.A.System for Carnival	£170.00		£170.00
	Grand Total	£12,791.08	£520.06	£13,311.14
INCOME				
Interest		£3.24		
Cemetery Re-Charge		£989.66		
Cinema		£12.00		
Lettings		£1,037.45		
Rents		£550.00		
Carnival		£356.00		
Carnival Programme		£1,025.00		
Newsletter		£30.00		

Accounts proposed by Cllr. R Coe, seconded by Cllr. P Sleet, agreed by all members present

Accounts prepared and signed by RFO - E Dyble

Invoices checked by - Cllr. B Herring

Accounts signed by - Cllr. A Baker and K Wood

- 48 Resilience Plan**
Cllr. R Coe requested a volunteer to join the Resilience Plan Working Group to get a presentation together for the Parish Council : **Resolved Cllr. J Fearnley** to join the Resilience Working Group
- 49 General Power of Competence**
Cllr. R Coe proposed, seconded by Cllr. P Hammond and agreed by all members present that Parish Council agrees to proceed with having Caister Parish Council formally qualifying to use the General Power of Competence as set out in the Statutory Instrument, Parish Council (General Power of Competence) (Prescribed Conditions) Order 2012. After discussion it was : **Resolved agreed to proceed**
- 50 Caister Local Plan**
Working party to form Caister Local Plan to consist of Cllrs. M Clifford, R Coe, J Fearnley, B Herring together with Chair and Vice-Chair of Council : **Noted**
- 51 Correspondence**
- a) **Ron Peasgood** – tending his resignation as a Parish Councillor as he has moved and no longer lives in the Parish of Caister on Sea. He thanked Council for all the help he has received whilst being a Parish Councillor : **Resolved letter be forwarded to GYBC**
- b) **Parishioner** – requesting support from the Parish Council for his campaign to get the speed limit on the whole of Prince of Wales Road, Caister reduced from 30mph to 20mph. This would be from the junction at Jack Chase Way through to the junction at Norwich Road. A petition was enclosed with 67 signatures of residents living on Prince of Wales Road and some of the adjoining roads. : **Resolved NCC Cllr. P Carpenter to speak to Highways, also forwarding Petition to them**
- c) **NCC** – forwarding a Notice in relation to a temporary road closure or traffic restriction on Eastern Avenue for reconstruction of footway works. The road will be temporarily closed (except for access) between 07:00 and 17:00 from 8th August to 28th October2022, only while signs indicating the closure are in place, for the duration of the works expected to be about 82 days within the period.
Alternative route is via: Beach Road, High Street, Ormesby Road, Braddock Road
: **Noted**
- d) **NCC Transport**– informing that the bus service that runs through Eastern Avenue during the footway construction works at Eastern Avenue, the ambassador travel 271 service will miss the following stops:
- Braddock Road adjacent Gedge Road
 - Eastern Avenue opposite and adjacent Haylett Close
 - Eastern Avenue opposite and adjacent Library
- Noted**

- e) **GYBC** – confirming that part of the Car Park at the bottom of Braddock Road (off Eastern Avenue) will be licenced to store the works vehicles whilst the footpath works are being carried out 8th August to 28th October 2022 : **Noted**
- f) **GYBC** – informing that they are currently working on a Play Area Action Plan to identify sites to be prioritised in a programme of works over the next five years. This work follows on from the Play Area Audit and the Report to Great Yarmouth Council Committee in February 2022.
- Through the information collected as part of their risk assessment and annual inspection they have identified some site within our Parish that they would like to consider for inclusion as part of a 5-year programme of works. In order to take any options forward it is important to understand from a user perspective how they might look to develop proposals and the Parish Council is an important link in undertaking this work. The following sites have been identified as consideration as part of the action plan and would welcome an early conversation with Council to begin to formulate options and considerations regarding the future development, use and ownership of the sites.
- Playground Recreation Ground Diana Way
 - Playground King George V Play Area and MUGA
 - Youth and MUGA Recreation Ground Diana Way
- Ideally, they would like to include any feedback or consultation information Council have already undertaken in the report to committee in September, this would help to consider funding and scheduling for any possible programme of works. To assist this, they would welcome any play area consultations or feedback Council may have gathered regarding the above sites and would be open to arranging a discussion directly with Councillors to register thoughts. This is not a guarantee of funding but Council's help with this work is essential to provide a comprehensive view of the facilities.
- : **Cllr. K Wood to collate information and bring to next Parish Council meeting for agreement and forwarding to GYBC**
- g) **GYB Services** – due to the late opening of the Beach Road toilets in April they have offered Council £100 as compensation, this was rejected by the Clerk, they have now come back with another offer of £500 as a good will gesture. After discussion it was proposed by Cllr. P Sleet, seconded by Cllr. K Wood and agreed by all members present not to accept offer but to ask for reimbursement of the full amount of £633.57 for the time that the Toilets were closed : **Resolved Clerk to inform GYBS accordingly**
- h) **NCC** – are proposing to reduce the speed limit on Caister Bypass A149 from the derestricted (70mph) to 50mph. This proposal is aimed at improving the safety of road users in line with the Road Traffic Regulation Act 1984.
- Before progressing with the advertisement of the associated RO for the proposal, they would be grateful if Council could consider the proposals and return the reply slip by Tuesday 16th August. The highway works will be carried out by Norfolk County Council's Community and Environmental Department and their contractors.

: Resolved NCC be informed that Council are not in agreement for reduction of Speed Limit from 70-50mph on the A149 Caister Bypass

- i) **Resident** – requesting the path from Braddock Road leading into Haven Camp and the path leading from Hall Road at the back of Haven Camp to be cleared. It was cleared by Green Gym in 2021 but now has started to be overgrown by bracken and brambles. Both these paths are used regularly by Haven staff, walkers and dog walkers. As a committee member of Gt Yarmouth Cemeteries, they have had people from the Community Pay Back Scheme working in the cemeteries, litter picking and strimming the grass. Paul Kelf from GYBS would have the information on the person to contact regarding this : **Resolved Clerk to contact Paul Kelf for information on Community Pay Back Scheme**
- j) **Broxap** – forwarding a revised quote for the supply and delivery of 3 seats for the rear of the Council Hall:
3 x Crimble Concrete Benches 1800mm length Free standing Grey £690 each + VAT
Delivery based on carriage to NR postcode are (3 x double pallets, no offloading)
£640 OR £1,025 inc. offloading : **Resolved Clerk to cancel order with Broxap due to delivery costs**
- k) **Resident** – requesting further litter bins on:
- i) Beach Road Car Park, i.e., one near the Toilet block and one at the entrance to the Car Park
 - ii) A larger bin at the end of Beach Road close to the entrance to the beach
 - iii) Also replace the old bin on the High Street with a more up to date bin
- Resolved request be forwarded to GYBC**
- l) **War Memorial Site** – request received from the Ladies tending the War Memorial Site for:-
- i) Requesting monthly payment presently being paid to Caister in Bloom be paid to them to purchase plants etc. needed for the site rather than them having to purchase items and claiming money back from Parish Council : **Resolved money cannot be regularly paid into an individual's bank account**
 - ii) Now that they have a set of keys for the building in the Cemetery in order to store their hose reel and tools, would it be possible for Council to Hire a skip or get the building cleared of rubbish which needs removing in order for them to tidy it up : **Resolved as the building does not belong to the Parish Council permission cannot be given to do anything inside it**
 - iii) Informing that they can no longer clean the metal seats as it takes up too much of their time, but they will still clean the marble seats and the Memorial : **Resolved this be noted**

The Following have been circulated

- a) **Rural Services Network** forwarding copies of their:-
- i) Rural Bulletin - 5th, 12th, 19th and 26th July 2022 for information

ii) Monthly Bulletin RSN Rural Funding Digest & Government Consultation July 2022 for information

b) **NCC** – Briefing Notes – 21st July 2022 for information

52 Equipment – King George V Playing Field

Cllr. P Hammond requested that a sinking fund be set up for the equipment that Parish Council have purchased and placed on the King George V Playing Field for when the Warranties run out. After discussion it was : **Resolved matter be deferred until next meeting on 5th September 2022 whilst Legality checks are made**

53 Parishes Liaison Meeting – Questions

- i) **Cllr. B Davis** - In advance of the 2223/2224 Budget being set, could the car parking charges for the Beach Road Car Park, Caister be revised and decreased accordingly
- ii) **Cllr. K Wood** – What are your plans to change the perspective on the way that planning applications are received and democratically dealt with. These are not just the views of the Parish Council but the wider public
- iii) **Cllr. J Fearnley** – How many 2nd homes and holiday lets are there in total in Caister?

54 Caister Village Festival

Cllr. K Wood proposed, seconded by Cllr. J Fearnley and agreed by all members present that the last Sunday of June 2023 be set aside for the Caister Village Festival, this is renamed from the previous Caister Carnival and Village Experience

55 Cllr. K Wood

Social Media Update

In July we reached 32380 people in the month 217,200 hits

Our audience 68%women

Age groups - top group

First age 35 - 44

Second 45 - 54

Third 55 - 64

Fourth 64 plus

Fifth 25 - 34

Last 18 - 24

Top Posts

Firemen and losing houses across Norfolk 12,700

Parish Council Statement on GYBC 7,900

Planning decision post 5,200 and 3,500

Bike show Kings Arms 6,200

Horse Rescue seal 5,100

Statement

Was well received in village and response from Ormesby offering support feeling is we have been let down badly and confidence in Borough is low

- 56 Agenda Items for Next Meeting**
Cllr. K Wood – proposed projects for Caister Village Festival 2023
- 57 Date of Next Meeting**
The date of the next meeting will be on:
Parish Council Monday 5th September 2022 at 1900 hrs.
- 58 Closure of Meeting**
The meeting ended at 2040 hrs.

Chair:

Date: