

CAISTER ON SEA PARISH COUNCIL

25th April 2022

A FINANCE COMMITTEE

Meeting was duly convened and held at The Council Hall at 1900 hrs.

PRESENT: Councillor M Clifford (in the chair)

Councillors A Baker, P Hammond, P Sleet, R Wilkinson and K Wood

Parish Clerk Mrs E Dyble

42 APOLOGIES FOR ABSENCE

None

43 DECLARATION OF INTEREST

Cllr. P Hammond declared an interest in Item No.7 i) on the Agenda

44 ACCOUNTS

Clerk presented copies of the Quarterly Reconciliation and Income & Expenditure reports to 31st March 2022 for approval.

It was proposed by Cllr. P Sleet, seconded by Cllr. R Wilkinson, agreed by all members present that accounts be approved : **recommend Council accepts proposal**

45 FIREPROOF SAFE

Clerk reported that a fireproof safe was required to store the Cemetery books in, this is a legal requirement of under the Local Authorities' Cemeteries Order 1977. A large safe was required with internal dimensions of at least 16" x 20" x 16". After discussion it was proposed by Cllr. A Baker, seconded by Cllr. R Wilkinson and agreed by all members present that Clerk obtains prices of large fireproof safes up to £1,500 + VAT : **recommend Council agrees to the above**

46 NORWICH ROAD BUS SHELTER

Clerk reported that at the present time only one tender had been received for refurbishing the Bus Shelter on Norwich Road. After discussion it was proposed by Cllr. A Baker, seconded by Cllr. K Wood and agreed by all members present Clerk to obtain further quotes : **recommend Council agrees to the above**

47 CARNIVAL PROGRAMME

Cllr. K Wood requested funding for the cost of printing the Carnival programme. After discussion it was proposed by Cllr. P Sleet, seconded by Cllr. A Baker and agreed by all members present to allow £1,000.00 for the cost of printing the programme : **recommend Council agrees to the above**

48 HEATING SYSTEM COUNCIL HALL

Clerk to obtain quotes for the installation of Gas Boilers at the Council Hall and removal of the existing Oil Boiler. It was proposed by Cllr. P Sleet, seconded by Cllr. A Baker and agreed by all members present (except Cllr. P Hammond who abstained from voting) to get quotes as above : **recommend Council agrees to the above**

49 COMPOSITE BENCHES

Clerk provided information on a selection of composite benches and it was proposed by Cllr. P Hammond, seconded by Cllr. R Wilkinson and agreed by all members present to go ahead and purchase 3 x 'Aster' benches, colour to be agreed. I.e. Ivory, Concrete or Anthracite Grey : **recommend Council purchases 3 x seats as above – colour to be agreed**

50 REFUSE BINS

Clerk informed that the Borough Council were disposing of some of their refuse bins and was making enquiries as to whether they could let us have two to be sited at the rear of the Council Hall. There was the possibility of a £1.50 weekly charge for emptying each bin, this to be confirmed later : **recommend Council awaits further information from Borough Council**

51 HANGING BASKETS

Clerk reported that 3 x hanging baskets, liners and plants were to be purchased for the front of the Council Hall for the summer : **recommend Council agrees to the above**

52 DATE OF NEXT MEETING

The date of the next meeting will be held on Monday 25th July 2022 at 1900

53 CLOSURE OF MEETING

The meeting ended at 2050 hrs.

Chair:

Date