

# CAISTER-ON-SEA PARISH COUNCIL

7<sup>th</sup> March 2022

A meeting of the **PARISH COUNCIL** was duly convened and held at the Council Hall at 1900 hrs.

**Present:** Cllr. A Baker (in the chair)  
Cllr. K Wood (Vice Chair)  
M Clifford, R Coe, B Davis, J Fearnley, D Godbolt, B Herring, C Kirk, P Sleet, J White  
and R Wilkinson

**Borough Cllr.** Penny Carpenter

No Parishioners present

## 175 Apologies for Absence

Apologies for absence were received from:

Cllrs: P Hammond – another meeting

B Lawn – another meeting

R Peasgood – family bereavement

**Borough Cllrs.** M Bird – another commitment

G Carpenter – another commitment

## 176 Declaration of Interest

None

## 177 Parishioners Forum

**Bor. Cllr. P Carpenter** informed that:

- i) An additional waste bin had been sited at the entrance to the field behind Westerly Way, this is an additional bin to the existing bins at the other entrance to the field via the Mallards housing estate.
- ii) Following the report in the Mercury she confirmed that she arranged for a tanker to attend Caister to clear gully's along Tan Lane & Yarmouth Road.
- iii) On receipt of the e-mail regarding prolonged roadworks on the High Street she confirmed that she had contacted UK power network via e-mail to request an update
- iv) She had contacted GYBS re court markings in the MUGA

: **Noted**

## 178 Minutes

The minutes of the previous meeting held on 7<sup>th</sup> February 2022 were proposed by Cllr. R Coe, seconded by Cllr. B Davis, agreed by all members present and signed by the Chair.

## 179 Clerk's Report

### Matters Arising

To report on progress on items from previous meetings.

No decisions or debate may take place during this item.

Accepted tenders for:

- a) 3 x Replacement Windows at Council Hall from Kingswood Windows
- b) Supplying and erecting Fire Beacon at Lifeboat Station
- c) Ordered 1 x NHS Rainbow seat for War Memorial area to replace old wooden seat
- d) Ordered 3 x Noticeboards for Heritage Trail
- e) Work on cemetery fencing completed. Section from Charles Close to gate straightened and new replacement fence erected from gate to Lifeboat Memorial
- f) Met with representatives from GYBC to discuss Coroners' Report and collaborate a reply to be forwarded onto the Coroner
- g) Contacted Anglian Water re Network Manager attending meeting on Monday 4<sup>th</sup> April 2022 – Awaiting reply

: **Noted**

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- 1 Ordered and received various items for 'London Bridge' Event
- 2 Attended meetings, provided Minutes to Councillors
- 3 Dealt with Application forms for Carnival pitches, received payments and banked
- 4 Dealt with accounts, payment of Invoices
- 5 Produced Invoices to Hirers
- 6 Received money, receipted payments and banked income
- 7 Dealt with HMRC re Salary payments
- 8 Dealt with numerous telephone calls, emails, reported faulty streetlights

: **Noted**

#### 180 Cemetery Matters

Exclusive Right to Burial No. 1506 was signed by the Chair : **Noted**

#### 181 Planning Matters

**Applications for consideration 7<sup>th</sup> March 2022 From GYBC**

<b>Application ref</b>	<b>Applicant Address</b>	<b>Description</b>
<b>06/22/0051/HH</b>	3 Marina Flats Beach Road Caister NR30 5HD	Proposed replacement of mono pitched outrigger roof with flat roof; addition of dormers to either side of main roof; enclosure of first floor balcony; re-model and modernise interior

**Object, out of context, sets a precedent**

<b>06/22/0099/HH</b>	33 St Julian Road Caister NR30 5BZ	Propose two storey & single storey rear extension, re-roof with accommodation in roof space
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**No Objection**

**06/22/0089F**      Seashore Holiday Park      Proposed erection of a jump  
                                  North Drive      tower  
                                  Great Yarmouth NR30 4HG

**No Objection**

**Applications for consideration 7<sup>th</sup> March 2022 From NCC**

<b>Application ref</b>	<b>Application Address</b>	<b>Description</b>
<b>Ful/2022/0005</b>	John Grant Special Needs School St Georges Drive Caister NR30 5QW	Proposed siting of 4no. steel storage containers with associated hardstanding and Groundworks

**No Objection**

**182 Accounts for Payment 7<sup>th</sup> March 2022**

**ACCOUNTS FOR PAYMENT 7th MARCH 2022**

<b>HALL ACCOUNT</b>		<b>NETT</b>	<b>VAT</b>	<b>GROSS</b>
Salaries	Salary to 28.02.22	881.63		881.63
E-on	Electricity - Direct Debit	21.90	1.10	23.00
D L Gunton	Windows cleaned January/February	35.00		35.00
Blackwell Print	14 x Cinema Posters	62.00	12.40	74.40
	Deposit for 3 x Replacement			
Kingswood Windows	Windows	1,172.50	<u>234.50</u>	1,407.00
Heart 2 Heart	G5 Cardiac Science Battery	<u>190.00</u>		<u>190.00</u>
		<b>£2,363.03</b>	<b>£248.00</b>	<b>£2,611.03</b>
<b>GENERAL ACCOUNT</b>				
Salaries	Salary to 28.02.22	1,991.45		1,991.45
Salaries	Back Pay 1.75% 01.04.21-28.02.22	496 71		496 71
	Expenses	26.00		26.00
	Tel. rental + calls January	22.50		22.50
British Telecom	Telephone/Broadband 738474	57.94	11.58	69.52
Fasthosts Internet Ltd	Hosting Website - 05.02.22-05.03.22	10.00	2.00	12.00
Caister In Bloom	Attending Floral Displays February	20.00		20.00
	Ownership of Land at Second			
Land Registry	Avenue	29.95	5.99	35.94
	2 x Framed Formal Condolence			
Royal Images	Prints	190.00	38.00	228.00
LoveTablecloths	Black Table Cloth	45.79	9.16	54.95
Executive Retail Ltd	2 x Books of Condolence	49.92	9.98	59.90
Noticeboard				
Company	3 x Noticeboards for Heritage Trail	2,061.40	<u>412.28</u>	2,473.68
Norfolk ALC	Subscription 01.04.22-31.03.23	1,049.13		1,049.13
Inland Revenue	PAYE Contributions	<u>417.99</u>		<u>417.99</u>
		<b>£6,468.78</b>	<b>£488.99</b>	<b>£6,957.77</b>
	<b>Grand Total</b>	<b>£8,831.81</b>	<b>£736.99</b>	<b>£9,568.80</b>

## INCOME

Interest	£2.70
Re-charge Cemetery a/c	£403.49
Lettings	£272.70
Carnival Pitch	£170.00
Zip Wire	£500.00
Village Magazine	£180.00
Bourne Leisure (Christmas Tree)	£190.00

Accounts proposed by Cllr. P Sleet, seconded by Cllr. R Coe, agreed by all members present

Accounts prepared and signed by RFO - E Dyble

Invoices checked by - Cllr. B Herring

Accounts signed by - Cllr. A Baker and K Wood

### 183 Correspondence

- a) **Resident** – informing that they are plagued with water pouring down their drive when it rains. They live on Beach Road in a beautiful old Caister cottage that is earth retaining on the front. They fear what damage the water will do. They have reported this to Norfolk County Council for several years and no repairs have ever been made. They have just reported the state of the road again but fear without support it will again be overlooked. It has become a danger when it is icy. Heavy rain just puddles making getting out of a car impossible. Any help would be greatly appreciated : **Letter be forwarded to NCC for attention**
- b) **Resident** – informing that on the field behind Westerly Way there is an access five bar gate to pump lane, reported on the GYBC App that the top hinge has pulled out of the post meaning the gate lays on the floor, at present three screws would probably solve the problem. It is a two-person job, GYBC say it is resolved but after two weeks it obviously is not. It is an opportunity for Travellers to enter the site. From memory this is a Parish Council amenity area : **refer to GYBC for attention**
- c) **Norfolk Resilience Forum** – who are a is a multi-agency group that is made up of the Emergency Services, Local Authorities and other agencies. They work together to ensure that our approach to managing risks and emergencies is planned and coordinated.  
In light of the 2021 [Integrated Review of Security & Defence](#), the Treasury Secretary allocated funding to each Local Resilience Forum (LRF) to assist in the task of developing national resilience. The pandemic, recent flooding and severe weather have highlighted the strength of Norfolk’s community and parish level support structures. Their intention is to invest some of the NRF’s funding allocation in reinforcing these essential Community Resilience organisations.

So far, they have procured a cascade alert system which will enable the NRF (and specifically District Emergency Planners) the opportunity to warn and inform parishes and NRF partners of impending threats. It will enable the NRF to communicate (by SMS and email) local immediate threats (e.g. CoMAH site fires) or imminent risks (severe flooding, tidal locks etc).

They are also working with Communities Prepared, an organisation which helps to establish new community level resilience groups and develop those already in existence.

In order to intelligently allocate funding (and to scope the interest of parishes to be added to their cascade alert system) they request you respond to their email, appraising them of whether:

1. Council has a community resilience group established as part of our parish (or wish for support in establishing one).
2. Council wishes to be added to their cascade alert system.

They highlight that they are by no means attempting to replace the roles of our District Emergency Planning Officers (EPOs). They are merely attempting to bolster and add assistance to our organisations (and support our EPOs wherever possible)

: **Noted**

- d) **Prospective Resident** – informing that he is moving from Essex to Gedge Road soon and would like to bring his boat, which is 23ft long and 7.5ft wide (beam), triple keel so it sits low on the ground. He is currently refitting the interior and preparing to put her back in the water. He would like to know if the Parish Council have any objections to him keeping the boat in the front garden on the front of his property on Gedge Road where most of it would be obscured by the hedge at the front of the property : **applicant informed to contact GYBC**
- e) **Eon** – requesting whether Council would like a Smart Meter fitted to the electricity supply at the Council Hall : **Clerk to arrange for installation of Smart Meter**
- f) **Ipsium** - forwarding an update on the Underground Electricity works on behalf of UK POTHEYR Networks on Caister High Street, they are making good progress at the moment but they have had many problems to deal with on the way so work is taking longer than expected, they have extended permits to work till the 1<sup>st</sup> of April to get as much work done as they can in this time frame before the Major Holiday seasons starts but need to come back in October out of holiday season to install Cables & open some excavations up on route to connect Cables & for the Electricity Shutdown as Council can appreciate this is a very difficult project to complete due to location & engineering difficulties they have had so far, also there will be more Traffic lights etc in October on the roads they are working on at present so will be some disruption again but not as extensive as this time & they will do their best to keep this to a minimum & they apologise for any inconvenience these works are causing but this is to improve electricity Network which will be a benefit to everyone at the end of the works : **Clerk to forward request to Ipsium to return after Easter instead of October. Also contact NCC Highways on behalf of businesses who Parish Council are supporting**

- g) **NCC** – with a project update on the Norwich Western link for information : **Noted**
- g) **Licensing Dept. GYBC** – forwarding an amended Licence Application for Great Yarmouth & Caister Golf Club, Yarmouth Road, Caister for information : **Noted, No objection**
- h) **Active Service Manager NCI Caister** – submitting to Caister Parish Council a proposal to site a larger and more permanent building for the use of NCI Caister at the Southern end of the Second Avenue car park.  
I have attached a written proposal and an annex which has a photograph of a similar building and a 'mock up' of the proposed site with the building in place to aid councillors' consideration (documents to follow) : **Council object to request, letter be forwarded to GYBC for comments**

**The Following have been circulated**

- a) **Rural Services Network** forwarding copies of their:-
  - i) Rural Bulletin - 8<sup>th</sup>, 15<sup>th</sup> and 22<sup>nd</sup> February for information
  - ii) Monthly Rural Funding Digest - March edition for information
- b) **NCC** – Briefing Notes – 10<sup>th</sup> and 24<sup>th</sup> February 2022 and 3<sup>rd</sup> March 2022
- c) **Norfolk Alc** Bulletins 23<sup>rd</sup> February and 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> March 2022
- h) **Norfolk Alc Wellbeing** forwarding various documents for information  
7<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup> and 24<sup>th</sup> February 2022

**All above circulated documents Noted**

**184 Disposal of Tablets**

Chair reported that Council had 5 Tablets which were not being used at meetings and requested suggestions/ideas for their disposal : **Proposals to be brought to next Council meeting 4<sup>th</sup> April 2022**

**185 Questions for Parishes Liaison Meeting**

- i) How much money does GYBC raise from the Council Tax that Caister residents pay?
- ii) When the Borough refuse collectors leave a bin on the footway who is responsible if someone walks into it? I leave mine on the edge of my drive, but the bin men leave it in the footway. I spoke to a visually impaired person last week who said they found it a problem on a Friday when the bins are emptied, as they walk with a long stick.
- iii) Beach Road Car Park, if the Borough find that they are unable to resurface the car park why can't they patch the potholes then spray with bitumen and cover with chippings this will seal the surface?
- iv) Car Park charges are due to rise again in the summer months, the Car Park on Gorleston cliff top has a good surface and it is free, why can't Beach Road, Caister Car Park be downgraded and made free?  
: **Questions be forwarded to GYBC**

**186 Social Media Update**

February 2022 posts reached 33,588

Following OUR page 3,892 which is more than Stalham, Acle, Hemsby, Martham, and Ormesby all added together total 3,367

**Top February posts**

Caister netball 9,700

Caister Lifeboat 8,000

Power network roadworks 6,000 and 4,600

Caister fish chips 6,200

Top post Jack Valentine 16,000 and 5,400

Carnival 5,800

**Carnival update**

All money raised goes to the zip wire

Carnival program £800 so far, big part of fund raising

Booked stalls at 30, target 75 plus, so work to do

Marquee money covered by Bid

Community groups performing in main ring, plus dog show

Lot of work still to do

Community Champion for village Parish Council support

Big thanks to Parish Council involvement

**Road works**

Real concern with businesses about length of time road works along High Street have gone on and the effects on local business just recovering from covid and then this, followed by return in October which could be another four weeks

: **Noted**

**187 Agenda Items for Next Meeting**

**Cllr. K Wood** – events for Queen’s Platinum Jubilee

Lighting of Beacon Thursday night

Heritage Trail

**188 Date of Next Meeting**

The date of the next meeting will be on Monday 4<sup>th</sup> April 2022 at 1830 hrs.

**189 Closure of Meeting**

The meeting ended at 2010 hrs.

**Chair:**

**Date:**