

CAISTER ON SEA PARISH COUNCIL

21st March 2022

A meeting of the **Hall Committee** was duly convened and held at the Council Hall, at 19:00 hrs.

Present: Cllr. P Sleet – Chair
Cllrs. A Baker, M Clifford, P Hammond and C Kirk

30 Apologies for Absence

Apologies were received from: Cllr. R Peasgood - ill

31 Declaration of Interest

None

32 Seating Area Rear of Council Hall

Chair requested suggestions for tidying and re-vamping the seating area at the rear of the Hall, the following were made:-

- i) Remove present seats and replace with 3 x Composite Granite Benches
- ii) Place an obelisk in each corner with underlighting
- iii) Place 2 x Black refuse bins on roadside of wall

: Suggestions, together with costings, be placed before Finance meeting on 25th April 2022

33 Summer Flower Displays

Clerk suggested placing 3 x hanging baskets at the front of the Hall, to add to the 2 x tubs already in existence.

After discussion it was agreed that a Hanging Trough be placed in the centre section of the Hall, also plant the 2 x existing planters up as normal.

34 Review of Fuel Costs

A report was received from Anglia Boiler Maintenance regarding the condition of the present Boulter Pathfinder oil boiler which has recently been serviced and repaired. It was reported that the oil boiler is over 30 years old and coming to the end of its working life. Also, modern condensing boilers are much more economical to run. Recommend consideration to upgrade existing oil boiler installation or switch to a natural gas boiler installation. This type of system would be cheaper to run, especially with the current cost of fuel going up daily. Plus, the existing oil storage tanks are a potential fire risk next to building, would make sense to do away with them or drain and leave empty.

With the imminent increase in the fuel price cap, it was suggested to explore the use of Flo Gas/Calor Gas for the Council Hall. Clerk to investigate cost of supply and installing a tank at the rear of the Hall in the seating area. Once received quotes could then be obtained for the installation of 2 x 24-watt Gas Boilers. If agreed by

full Council Clerk to obtain quotes for the next Finance Committee meeting to be held on 25th April 2022.

35 Renewal of Electricity Contract

The Electricity Contract is due for renewal 13th May 2022 and if Council negotiated a new Contract by 31st March they could obtain a 2 Year Fixed Business Tariff as follows:-

Day rate: 30.700p per kWh	Night rate: 20.4000p per kWh
Standing charge: 30.000p per day	
Monthly amount: £105.14	Annual amount: £1,261.77

Due to the urgency in receiving this new Contract Clerk to email Councillors to get their approval and acceptance of the new 2 Year Fixed Business Tariff offer : **Clerk to email Councillors accordingly**

36 Replacement Windows

Clerk reported that new windows were due to be installed in Early April 2022 : **resolved recommend Council notes this**

37 PAT Testing

Clerk reported that PAT testing was due to be carried out on all portable items in the Council Hall on Thursday 24th March 2022 : **resolved recommend Council notes this**

38 Relief Caretaker Vacancy

Clerk reported that nobody had come forward to fill the vacancy for a relief Caretaker to work 5 hours on alternate weekends, plus covering holiday and sickness periods : **resolved recommend Council advertises vacancy again and if not filled within four weeks, contact an Agency to cover any absenteeism.**

39 Date of Next Meeting

Chair suggested a 3-4 month gap in between meetings unless urgent needs arise : **resolved recommend to Council meetings be held week prior to Finance Committee meetings**

40 Closure of Meeting

Meeting closed at 1950 hrs.

Chair:

Date: