

CAISTER-ON-SEA PARISH COUNCIL

7th February 2022

A meeting of the **PARISH COUNCIL** was duly convened and held at the Council Hall at 1900 hrs.

Present: Cllr. A Baker (in the chair)
Cllr. K Wood (Vice Chair)
R Batchelor, M Clifford, R Coe, B Davis, J Fearnley, D Godbolt, B Herring, B Lawn,
R Peasgood, J White and R Wilkinson

Borough Cllr. M Bird

No Parishioners present

158 Apologies for Absence

Apologies for absence were received from:

Cllrs: P Hammond – another commitment

C Kirk – another commitment

Borough Cllrs. G Carpenter – another commitment

P Carpenter – another commitment

159 Declaration of Interest

None

160 Parishioners Forum

Bor. Cllr. P Carpenter in her absence, forwarded an email informing that should anyone need anything please let her know, also requested whether Council has any planned events for the Queen's Platinum Jubilee and if so, she would be more than happy to help if she can.

: **Noted**

161 Minutes

The minutes of the previous meeting held on 10th January 2022 were proposed by Cllr. B Lawn, seconded by Cllr. B Herring, agreed by all members present and signed by the Chair.

162 Hall Committee Minutes

Hall Committee members in attendance agreed the minutes of the meeting held on 24th January 2022 as a true record, Council approved them, proposed by Cllr. R Peasgood, seconded by Cllr. MR Batchelor and signed by the Chair.

163 Finance Minutes

Finance Committee members in attendance agreed the minutes of the meeting held on 31st January 2022 as a true record, Council approved them, proposed by Cllr. R Wilkinson, seconded by Cllr. K Wood and signed by the Chair.

164 Clerk's Report

Matters Arising

To report on progress on items from previous meetings.

No decisions or debate may take place during this item.

146 Quote from Coles accepted for repairs to Cemetery railings and work already Commenced : **Noted**

- 1 Obtained Land Registry documents re ownership of land at North Caister
- 2 Prepared and produced Quarterly accounts to 31st December 2021 for Council
- 3 Attended meetings, provided Minutes to Councillors
- 4 Dealt with Application forms for Carnival pitches, received payments and banked
- 5 Dealt with accounts, payment of Invoices
- 6 Produced Invoices to Hirers
- 7 Produced Invoices for Village Newsletter
- 8 Received money, receipted payments and banked income
- 9 Dealt with numerous telephone calls, emails, reported faulty streetlights
: **Noted**

165 Cemetery Matters

- i) Exclusive Right to Burial Nos. 1504 and 1505 were signed by the Chair : **Noted**
- ii) A quote was received from Tree Surgeon to remove 2 x self-set trees at a cost of £200.00. After discussion it was proposed by Cllr. M Clifford, seconded by Cllr. B Herring and agreed by all members present to accept quote of £200.00 for removal of trees : **Quote accepted**

166 Planning Matters

Applications for consideration 7th February 2022

Application ref	Applicant Address	Description
06/21/1015/F	29 Glenmore Avenue Caister NR30 5NX	Proposed rear extension – amendment to previous application pp.06/21/033/F – replacement windows to proposed front bedroom No Objection
06/21/1042/F	31 Breydon Way Caister NR30 5RA	Proposed rear extension, side extension for garage, conversion of carport to residential use and new porch No Objection
06/22/0011/HH	77 Westerley Way Caister NR30 5AP	Proposed porch extension to front elevation; Mono roof over front bay window No Objection

Refusal of Planning Permission by GYBC

Application ref	Applicant Address	Description
06/21/0916/F	2 Waterland Close Caister NR30 5TL	Retrospective permission for erection of fence

167 Accounts for Payment 7th February 2022

HALL ACCOUNT		NETT	VAT	GROSS
Salaries	Salary to 31.01.22	881.63		881.63
E-on	Electricity - Direct Debit	21.90	<u>1.10</u>	23.00
D L Gunton	Windows cleaned January	<u>15.00</u>		<u>15.00</u>
		£918.53	£1.10	£919.63
GENERAL ACCOUNT				
Salaries	Salary to 31.01.22	1,948.97		1,948.97
	Expenses	26.00		26.00
	Tel. rental + calls January	22.50		22.50
British Telecom	Telephone/Broadband 738474	57.94	11.58	69.52
Fasthosts Internet Ltd	Hosting Website - 05.01.22-05.02.22	10.00	2.00	12.00
Fasthosts Internet Ltd	.com Domain Renewal	12.99	2.60	15.59
Caister In Bloom	Attending Floral Displays January	20.00		20.00
GYB Services Ltd	Toilet Cleaning 2021 Season	4,700.00	<u>940.00</u>	5,640.00
CPFMC	1/2 Year Grant 2021/22	1,275.00		1,275.00
Mrs E Dyble	Compost + Plants for Planters front of Hall	29.57		29.57
Blackwell Print	Printing of Village Newsletter	829.00		829.00
Citizens Advice Bureau	Donation	500.00		500.00
Inland Revenue	PAYE Contributions	<u>418.12</u>		<u>418.12</u>
		£9,850.09	£956.18	£10,806.27
LIGHT UP CHRISTMAS				
Williams Garage	8 x Christmas Trees	£575.00		£575.00
	Grand Total	£11,343.62	£957.28	£12,300.90
INCOME				
Interest	£2.90			
Re-charge Cemetery a/	£403.49			
Lettings	£1,411.30			
Rents	£275.00			
Carnival Pitch	£110.00			
Cinema	£68.00			
Allotment Rents	£40.00			
Refund Amazon Prime	£96.00			

Accounts proposed by Cllr. K Wood, seconded by Cllr. B Davis, agreed by all members present

Accounts prepared and signed by RFO - E Dyble

Invoices checked by - Cllr. B Herring

Accounts signed by - Cllr. A Baker and K Wood

168 Correspondence

- a) **RBL** – regarding the planting of a Tree and getting involved in The Queens’s Green Canopy project which is a unique tree planting initiative to mark Her Majesty’s Platinum Jubilee in 2022. The RBLI provides stable, permanent employment for the county’s most disadvantaged veterans and those with disabilities. They feel honoured to announce that their social enterprise factory, Britain’s Bravest Manufacturing Company, has been selected as an approved supplier of plaques to commemorate the planting of trees. As part of their employment, the veterans will be producing and fulfilling these Corten Steel plaques and in doing so, will learn vital metalwork skills that they can take with them when seeking further employment in their career. Cost of the plaques A4 £129.99, A5 £118.99.
After discussion regarding the removal of 2 x self-seeded trees in the Cemetery, it was proposed by Cllr. K Wood seconded by Cllr. M Clifford and agreed by all members present to plant 2 x replacement trees and purchase an A5 plaque to be placed at the Cemetery : **Clerk to purchase 2 x trees and an A5 plaque to be placed at the Cemetery**
- b) **The Salvation Army** – communication from the Community Manager who would be interested in coming to talk to Council regarding an open-up pantry in Caister, to help those who need it within the family. They would need a storage cupboard to start with somewhere and the idea is they would open maybe once a month, to begin with and look to maybe open once every two weeks if there became a greater need. They have funding and would also be able to supply all food for this : **email be forwarded to Caister Cares group for information**
- c) **GYBC Licensing Officer** – forwarding an application for Gt Yarmouth & Caister Golf Club for a Live music (indoors), Recorded music (indoors), anything similar to live and recorded music (indoors) and supply of alcohol (on the premises) from 8am to 2am each day. Late night refreshment from 11pm to 2am each day : **Noted, No Objection**
- d) **Tesco Community Grants** – informing that Caister Parish Council have received an award of £500 towards the King George 5th Field Zip Wire. In order to access the grant a ‘Requirement Form’ must be completed and returned by Monday 28th February 2022 : **Clerk to complete form and return as soon as possible**
- e) **Parishioner** – informing that have moved to Caister last September, she has finally got round to visiting the library where she picked up the CPC Newsletter and wanted to say that it is an excellent publication and that those involved should be congratulated on its contents. She looks forward to the next issue : **Noted**
- f) **Coroner’s Support Officer** – forwarding a copy of a Regulation 28 Report from the Senior Coroner in relation to the inquest into the death of Anthony Rode` (report attached) : **Meeting to be arranged with GYBC regarding ownership of land**

- g) **National Coastwatch – Caister Watchstation** – thanking Council for their permission and support to enable them to position their temporary mobile unit at the Northern end of the Second Avenue Car Park. Whilst working from Second Avenue they have enjoyed the passing traffic both marine and beach including many from the local community who give them a wave or stop for a 'socially distanced' chat! They are still in the process of finding a suitable permanent site, but this has taken a lot longer than they would have liked.
They are asking the Parish Council for permission to remain at the current site until the permanent home has been found and planning granted? Unfortunately, they cannot give a timeline as there are many unknowns in their new world but pleased be assured that they are pushing things along as fast as practical. They would be happy to update the Council regularly on their progress should this be required by the Councillors : **No Objection to Mobile Station remaining on site**
- h) **Visit Great Yarmouth/Greater Yarmouth Tourism & Business Improvement Area Ltd.** – informing that the board has agreed to fund the Heritage Trail project based on the details submitted on our project application form for the amount of £304.
: **Clerk to forward Invoices when purchases have been completed**

The Following have been circulated

- a) **NORFOLK CONSTABULARY** - Great Yarmouth Cluster Newsletter January 2022
 b) **EAST ANGLIAN AIR AMBULANCE** – thanking Council for their support
 c) **NCC** – Briefing Notes – 13th and 27th January 2022 and 3rd February 2022
 d) **RURAL SERVICES NETWORK** – Bulletin 11th January 2022 : Funding Digest 3rd February 2022
 e) **NORFOLK ALC** - forwarding various documents for information
 18th and 20th January 3rd February 2022

All above circulated documents Noted

169 Questions for Parishes Liaison Meeting

Cllr. J Fernley - How much money does GYBC raise from the Council Tax that Caister residents pay? : **Question be raised at next meeting with GYBC**

Cllr. P Sleet - request GYBC to publish a full list of “Registered Interests” of all Council Members and have it available to all Parishioners from the GYBC Website and a printed directory mailed to the Clerk. Although Cllr. Sleet was absent from the meeting his proposal to GYBC was proposed, discussed by Council but not carried : **Noted**

170 Questions for Anglian Water

Cllr. B Davis

- i) Tan Lane, Caister gets flooded after torrential rain, with the risk of flooding to the adjacent properties, this is due to a previously identified blockage, i.e. a collection of fat and other debris, in the drains. As this cause was identified some time ago, why has nothing been done to remove the blockage? : **Question be asked at next meeting with Anglian Water representatives**

- ii) Invite the Project Manager to a forthcoming meeting : **Project Manager invited to attend the next Parish Council meeting**

Cllr. K Wood - How many times since August have Anglian Water pumped raw sewage into the North Sea and what plans have they to reduce this, also the difference increase /decrease on the previous year : **Question be asked at next meeting with Anglian Water representatives**

171 Social Media Update

January 2022 posts reached 24,184 people during month 209,000 hits down on last month

Top posts

January 1st Beach clean posts 9,200 hits

Speeding in village 5,000

Naming of School building 5,200

Carnival posts 7,400

Road works through village 6,200

Only leave footprints 5,100

Posts reach 67% against 33% men

96% of posts are read by UK residents but we have followers in USA Spain, Australia, Canada and Portugal

: **Noted**

172 Agenda Items for Next Meeting

Cllr. K Wood – events for Queen’s Platinum Jubilee

173 Date of Next Meeting

The date of the next meeting will be on Monday 7th March 2022 **at 1900 hrs.**

174 Closure of Meeting

The meeting ended at 1950 hrs.

Chair:

Date: