

CAISTER-ON-SEA PARISH COUNCIL

6th December 2021

A meeting of the **PARISH COUNCIL** was duly convened and held at the Council Hall at 1900 hrs.

Present: Cllr. A Baker (in the chair)
Cllr. K Wood (Vice Chair)
M Clifford, R Coe, B Davis, J Fearnley, D Goldbolt, P Hammond, B Herring,
C Kirk, R Peasgood, P Sleet, J White and R Wilkinson
Borough Cllr. M Bird

2 Parishioners present

124 Apologies for Absence

Apologies for absence were received from:

Cllrs: R Batchelor – family commitment

B Lawn – family commitment

Borough Cllrs. G Carpenter – another commitment

P Carpenter - unwell

125 Declaration of Interest

None

: **Noted**

126 Parishioners Forum

Parishioner reported:

- i) dumping of garden waste on land at the bottom of Braddock Road was still ongoing

: **Resolved** - As this was Borough Council land Borough Cllr. M Bird to investigate matter

127 Minutes

The minutes of the previous meetings held on 1st November 2021 were proposed by Cllr. J White, seconded by Cllr. J Fearnley, agreed by all members present and signed by the Chair.

128 Clerk's Report

Matters Arising

To report on progress on items from previous meetings.

No decisions or debate may take place during this item.

116 c) Request forwarded to GYBC for footpath sign Braddock Road Car Park to Haven Camp

d) Request forwarded to NCC for 20mph speed limit on Seafield Road North

- i) Received two tenders for Ventilation System for Council Hall to be dealt with at next Hall Committee meeting
- ii) Requested tenders for Emergency exit door, Asst. Clerk's Office – received no tenders before closing date
- iii) Interviewed prospective Assistant Caretaker for weekend work but employment was declined – need to advertise post
- iv) Heritage Trail - applied for grant of £304.00 from GYTA and received confirmation of acceptance, Contract and Acceptance letter being forwarded in New Year
- v) Attended meetings, provided Minutes to Councillors
- vi) Dealt with accounts, payment of Invoices
- vii) Produced Invoices to Hirers
- viii) Received money, receipted payments and banked income

: **Noted**

129 Cemetery Matters

Exclusive Right to Burial Nos. 1502 and 1503 were signed by the Chair : **Noted**

130 Planning Matters

Applications for consideration 6th December 2021

Application ref	Applicant Address	Description
06/21/0864/F	8 Beach Road Caister NR30 5ER	Proposed front porch to existing dwelling

No Objection

06/21/0870CU	Eastern Beach Caravan Park Manor Road Caister NR30 5HH	Change of use of existing arcade to 2 x self-contained holiday lets
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No Objection

06/21/0916/F	2 Waterland Close Caister on Sea NR30 5TL	Retrospective permission for erection of fence
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No Objection

Planning Permission Granted by GYBC

Application ref	Applicant Address	Description
06/21/0510/F	103 Yarmouth Road Caister NR30 5BU	Proposed conversion and extension of existing garage to form kitchen and utility rooms

06/21/0839/F	21 Hampton Close Caister NR30 5AY	Proposed single storey side extension
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Refusal of Planning Permission by GYBC

Application ref	Applicant Address	Description
06/21/0829/F	7 Green Lane (Land west of) Caister NR30 5EW	Erection of no. 2 dwellings with detached garages

06/21/0834/O

Four Acres (Land ad.)
Back Road
West End,
West Caister NR30 5ST

Outline application with all
matters reserved for a dwelling

131 Accounts for Payment 6th December 2021**HALL ACCOUNT**

		NETT	VAT	GROSS
Salaries	Salary to 30.11.21	881.63		881.63
E-on	Electricity - Direct Debit	21.90	1.10	23.00
FlameSkill	Maintenance of Fire Extinguishers	65.55	13.11	78.66
D L Gunton	Windows cleaned 30.11.21	20.00		20.00
	Test 2 x Consumer Units, Replace PIR			
Richard Bensly	Outside	555.07	111.01	666.08
Wickes	Flexi Soft Black Bucket	4.58	0.92	5.50
Booker Cash & Carry	Cleaning Materials	77.84	15.57	93.41
		£1,626.57	£141.71	£1,768.28

GENERAL ACCOUNT

Salaries	Salary to 30.11.21	1,927.53		1927.53
	Expenses	26.00		26.00
	Tel. rental + calls November	22.50		22.50
British Telecom	Telephone/Broadband 738474	57.94	11.58	69.52
Fasthosts Internet Ltd	Hosting Website - 05.11.21-05.12.21	10.00	2.00	12.00
Caister In Bloom	Attending Floral Displays November	20.00		20.00
Viking Direct	Stationary	37.42	7.48	44.90
Viking Direct	Stationary	31.96	6.39	38.35
Printerland	Xerox High Capacity Toner Pack	388.15	77.63	465.78
Royal British Legion	Wreath for War Memorial	17.00		17.00
Thistles & Thorns	Eco Wreath for laying at Sea	60.00		60.00
Charities Buying Group	Vinyl Gloves & Face Coverings	18.79	3.76	22.55
Blackwell Print	8 x A2 Posters 'Bypass'	72.00	14.40	86.40
Inland Revenue	PAYE Contributions	418.32		418.32
		£3,107.61	£123.24	£3,230.85

LIGHT UP CHRISTMAS

Batchelor Electrical	5 x light fittings + Canopy Lighting	780.00	156.00	936.00
	Outside Christmas lights on Tan Lane	420.00	84.00	504.00
Mr K Wood	Lights and Batteries for Christmas Trees	20.94		20.94
		£1,220.94	£240.00	£1,460.94

CAISTER CARNIVAL 2022

Mr P Sleet	500 x Standard Business Cards	£28.00		£28.00
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Grand Total**£5,983.12 £504.95 £6,488.07****INCOME**

Interest	£2.69
Re-charge Cemetery a/c	£410.57
Lettings	£2,026.25
Advert Newsletter	£130.00
Carnival Pitch	£30.00
Cinema	£60.00

Accounts proposed by Cllr. B Davis, seconded by Cllr. P Sleet, agreed by all members present

Accounts prepared and signed by RFO - E Dyble

Invoices checked by - Cllr. B Herring

Accounts signed by - Cllr. A Baker and K Wood

132 Correspondence

- a) **Insignia UK** – informing Council of the products they have available to purchase to commemorate the Queens Platinum Jubilee in June 2022 : **Noted**

- b) **East Anglia Air Ambulance** – thanking Council for supporting them in 2021 and informing that they have moved into their new base in Norwich and have started flying 24/7. They now carry blood on every mission and have seen the return of their challenge events and face-to-face fundraising : **Noted**

- c) **WOODLAND TRUST** – informing the new Nectar partnership is helping do good for woods, they have also new plans announced for Captain Tom’s Memorial Woodland : **Noted**

- d) **GYBC** – requesting Council to complete their Parish Precept and Concurrent Functions Grant for 2022/23.
The grant form clearly sets out the following elements which will assist in the setting of our precept and understanding the implications to the 2022/23 parish charge:
 - i) **Parish Precept Amount** – this is the precept that Council is required to set annually and will be used to calculate the council tax charge for the parish
 - ii) **Council Tax Support Grant** – this is the grant that Borough Council has passed down to the parishes each year since the introduction of Council tax Support (since 2013/14)
 - iii) **Concurrent Function Grants** – this is the amount of concurrent function grant that is requested by the parish for the provision of services
 - iv) **Tax Base** - this reflects the band D equivalent number of properties within the parish and is used to calculate the band D council tax charge for the year
 - v) **Payment** – the payment of the precept amount for 2022/23 will be paid in two instalments, April and September 2023.

: **Precept forms be forwarded to GYBC accordingly**

- e) **National Highways** – informing of the A47 Great Yarmouth Junctions improvements. The original proposals have been reviewed in light of the new Great Yarmouth Third River Crossing, which was awarded government funding shortly after the original proposals were announced. The modelling completed for the Third River Project showed notable changes in the way traffic accessed Great Yarmouth town and port areas. They have therefore been working collaboratively with NCC to review the changes in traffic flows and how they impact traffic using the A47 and its junctions. Originally, they proposed to improve the Vauxhall and Gapton Roundabouts. However, updated traffic modelling showed that these changes would no longer

bring the intended benefits to the future road network, once the Third River Crossing is open. They are now looking at improving the Vauxhall and Harfrey's Roundabouts instead.

: **Noted**

- f) **Anglian Water** – informing that they are due to continue closing down their sludge digestion tanks this week, which will involve removing some of the assets adjacent to the household recycling centre.
Initial work will be to purge the gas pipelines to make them a safe state before moving onto the sludge removal of the main tanks. This is likely to take a few months and they will monitor (with their principal contractor) any odours and will work with all parties to minimise any disruption or nuisance.
This is an essential part of their working and the best time of year to complete, with low temperatures and favourable weather. At the outcome, they will be 'removing' 6 major assets which would have previously been a source of odours and the removal of methane gas production : **Noted**
- g) **Resident** – regarding the Memorial Service held at the War Memorial on Sunday 14th November 2021 (copy letter attached) : **Resolved Council to investigate closing road to traffic for 10-15 minutes next year during the Memorial Service**
- h) **Resident** – regarding the proposed new homes being built by Persimmon at Nova Scotia, West Caister (copy letter attached) : **Noted**

The Following have been circulated

- a) **NORFOLK CONSTABULARY** - Great Yarmouth Cluster Newsletter November 2021
b) **NATIONAL HIGHWAYS UPDATE** – A47 Trowse Newton to Acle
c) **CPRE** – Autumn Issue of Norfolk Voice
d) **NCC** – Budget Consultation 2022/23
Briefing Notes – 28th October, 4th and 11th November 2021
e) **NORFOLK ALC WELLBEING** forwarding various documents for information
3rd, 9th, 21st November and 1st, 2nd December 2021

All above circulated documents Noted

133 Cllr. P Sleet

- i) Propose Parish Council requests a Freedom of Information enquiry from GYBC of the Audited Accounts for the Fire and Light Festival held at the Waterways : **Request be forwarded to GYBC accordingly**
- ii) Propose Parish Council requests the Ballot result for the development at Nova Scotia Farm : **Chair reported that vote would be announced shortly**
- iii) The hedge surrounding the old Police station. This hedge particularly abutting 'west Road is now so overgrown as to become a hazard to pedestrians, it has grown so far into the pavement that it forms a danger : **Clerk to contact owners and request hedge is cut back as soon as possible**

- iv) A question raised by Caister in Bloom; as the Parish Council continue to pass £20 monthly to the group what does the Parish Council expect of Caister in Bloom? : **Clerk informed that the flower tubs at the Council Hall were the responsibility of the Parish Council**

134 Cllr. R Coe

- i) Informed that the Chair of Council and himself had met with an Estate Agent to get a valuation of the old Youth Centre site on Yarmouth Road. The Valuer estimated the field to be approximately three acres in area, with present value of approximately £50,000 in total : **Noted**
- ii) Visit Heritage Map sites with Cllr. K Wood and speak to individuals, this will be carried out in the next few weeks. Maps are now ready for distribution : **Noted**

135 Cllr. K Wood – Light Up Caister for Christmas

Big success with a fine night after a week of rain, despite issues with barriers and Hospital Radio and two performers pulling out re Covid it was a successful night with a large crowd

Big thanks to all those who sang for us

Big thanks to all those Councillors who attended on the night and helped prepare things without your help it would not have been possible

Big thanks to Cllr. Rob Batchelor and his team who worked late into the night on 5 x nights over past week many 10pm finishes including the night before the event, great work big thank you : **Noted**

136 Social Media Update

Big month for page with 257,000 hits during month, reached 25669 people, likes 3565

Month dominated by three things

Housing development and meetings with posts having big impact and shared across Ormesby, Hemsby, California and Scratby reaching over 20,000 people with great support for our cause, some individual posts reaching 6,500, 5,300, 4,200, 5,000, Posts on downgrading bypass and destruction of trees reaching 5,000 plus and press cutting on pre-bypass reached 4,200

Biggest post for month was War Memorial service reaching 9,700

Light up Caister advertising and pictures of the lights going up reaching 4,400 and 4,600 people : **Noted**

137 Tree Planting

Tree planting went well in cold damp conditions on Saturday

Thank s to Councillors who came along : **Noted**

138 Agenda Items for Next Meeting

Cllr. B Davis

- v) Proposed Agenda items for the next Parishes Liaison Meeting
- vi) Request Anglian Water for update from their new Project Manager

139 Date of Next Meeting

The date of the next meeting will be on Monday 10th January 2022 **at 1900 hrs.**

140 Closure of Meeting

The meeting ended at 1945 hrs.

Chair wished everybody a Happy Christmas and Prosperous New Year

Chair:

Date: