

CAISTER-ON-SEA PARISH COUNCIL

2nd August 2021

A meeting of the **PARISH COUNCIL** was duly convened and held at the Council Hall at 1900 hrs.

Present: Cllr. A Baker (in the chair)
Cllr. K Wood (Vice Chair)
Cllrs. R Batchelor, M Clifford, R Coe, B Davis, J Fearnley, P Hammond,
C Kirk, B Lawn, P Sleet, J White and R Wilkinson

Borough Cllr: M Bird
Borough/NCC Cllr. P Carpenter
No Parishioners present

39 Apologies for Absence

Apologies for absence were received from:

Cllrs: B Lawn – ill
B Herring – another commitment
R Peasgood - Ill
Borough Cllrs. G Carpenter – another commitment
PC 473 Dan Brown – another commitment

40 Declaration of Interest

Cllr. R Batchelor declared on interest in Item 21 – Christmas Lights - on the Agenda
: **Noted**

41 Parishioners Forum

NCC P Carpenter informed that there is now funding from the Government for 20mph speed limits in certain areas and NCC are identifying areas around the County and requesting Parish Councils to provide details of areas within their Villages where they felt that a 20mph speed limit should be introduced.

Councillors to forward any ideas they have of areas within the village where they would like to see a 20mph speed limit to the Parish Clerk to be put before next months Parish Council meeting : **Noted**

42 Minutes

The minutes of the previous meetings held on 5th July 2021 were proposed by Cllr. J White, seconded by Cllr. P Sleet, agreed by all members present and signed by the Chair.

43 Clerk's Report

The Clerk had circulated a report to all Cllrs. in advance of the meeting and posted it on the website : **Contents Noted**

To report on progress on items from previous meetings.
No decisions or debate may take place during this item.

Matters Arising

- 24b** i) Report damaged sign to First Bus Company
ii) Cllr. K Wood cleared overgrown weeds etc. from steps leading from Second Avenue Car Park down to promenade
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- 1 Reported to NCC overgrown Right of Way leading from Ormesby Road to Byron Way
- 2 Arrangements made with various Hirers to return to Hall i.e.
Caister School of Dance
Short Mat Bowls Club
Ladies Keep Fit classes
D & J Club
Saturday night Bingo – alternate weeks
Saturday night Auctions
Sunday night Harbour Lights Spiritualist Group
- Comments Noted**

44 Finance Minutes

The minutes of the Finance Committee held on 26th Juny2021 were proposed by Cllr. P Hammond, seconded by Cllr. K Wood and agreed by Members of the Finance Committee present. Minutes were then proposed by Cllr. R Coe, seconded by Cllr. P Hammond accepted by full Council as a true and correct record and signed by the Chair.

45 Cemetery Matters

Exclusive Right to Burial No. 1500 was signed by the Chair : **Noted**

46 Financial Regulations

The Financial Regulations were proposed by Cllr. P Sleet, seconded by Cllr. P Hammond approved and signed by the Chair : **Noted**

47 Planning Matters

Applications for consideration on 2nd August 2021

06/21/0413/F	Pump Lane Caister NR30 5TF	Proposed change of Use of land to caravan storage yard – including 2.4m high mesh gates and fencing and a new vehicular access off Pump Lane
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No Objection

06/21/0567/F	23 Saxon Gardens Caister NR30 5AH	Proposed single storey rear and side extensions
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No Objection

06/21/0519/F	38 Lacon Road Caister NR30 5EU	Proposed single storey rear extension at
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No Objection

06/21/0600/F 17 Greenhill Avenue Proposed sub-division of curtilage and
Caister NR30 55NY construction of detached dwelling with
parking to front – revision of
PP06/07/0115/F as approved on appeal
25.05.18

No Objection

06/21/0603/F 43 Westerley Way Proposed single storey flat roofed rear
Caister NR30 5AJ extension 5 metres x 5.5 metres to form
garden room

No Objection

Applications Granted by GYBC

06/21/0340/F 128 Yarmouth Road Demolition of bungalow and garage;
Caister NR30 5BT construction of new bungalow and
detached garage

48 Reports from Councillor’s of meetings attended in
Cllr. K Wood – Environmental Committee meeting 21st July 2021
Noted

49 Accounts – August 2021

ACCOUNTS FOR PAYMENT 2nd AUGUST 2021				
HALL ACCOUNT		NETT	VAT	GROSS
Salaries	Salary to 31.07.21	767.75		767.75
E-on	Electricity - Direct Debit	21.90	1.10	23.00
D L Gunton	Windows cleaned 14.06 and 12.07.21	40.00		40.00
B & Q	Cabin Hook for front doors	<u>6.63</u>	<u>1.33</u>	<u>7.96</u>
		£836.28	£2.43	£838.71
GENERAL ACCOUNT				
Salaries	Salary to 31.07.21	1,927.73		1,927.73
	Expenses	26.00		26.00
	Tel. rental + calls July	22.50		22.50
British Telecom	Telephone/Broadband 738474	52.95	10.59	63.54
Fasthosts Internet Ltd	Hosting Website - 05.07.21-05.08.21	10.00	2.00	12.00
Caister In Bloom	Attending War Memorial Site July	20.00		20.00
Wilko	Litter Grabber	2.50	0.50	3.00
Bendart Ltd.	1,000 Copies A5 Newsletters	720.00		720.00
Broadland Digital Ltd.	Website Accessibility Changes	250.00	50.00	300.00
Office Stationery	2022 Diaries	15.72	<u>3.14</u>	18.86
EAAA	Donation	350.00		350.00
Caister Playing Field	Donation towards Plannters/Benches	350.00		350.00
Inland Revenue	PAYE Contributions	<u>406.28</u>		<u>406.28</u>
		£4,153.68	£66.23	£4,219.91
CINEMA				
Film Bank	PVS Licence 01.05.21-30.04.22	115.83	23.17	139.00
Amazon	8 x Blu Ray DVD's	<u>71.60</u>	<u>14.32</u>	<u>85.92</u>
		£187.43	£37.49	£224.92
	Grand Total	£4,536.86	£21.82	£4,558.68
INCOME				
Interest		£2.48		
Re-charge Cemetery a/c		£403.49		
Lettings		£646.50		
Rents		£275.00		
Advert Newsletter		£30.00		

Accounts proposed by Cllr. P Hammond, seconded by Cllr. R Batchelor, agreed by all members present

Accounts prepared and signed by RFO - E Dyble

Invoices checked by - Cllr. R Coe

Accounts signed by - Cllr. A Baker and K Wood

Clerk presented a copy of the Reconciliation Statement and Income & Expenditure report to 30th June 2021 for information

Proposed by Cllr. R Coe, seconded by Cllr. K Wood, agreed and accepted by all members

present

50 Correspondence

RESIDENT - with concerns over speeding cars in Nelson Court, Caister and the fact that it is primarily housing for elderly people and they are fearful that an accident is going to happen. Is there any way the Council could get speed bumps placed on the road please? : **Matter be referred to NCC Highways**

GYBC - acknowledging Council's support letter for Great Yarmouth and East Suffolk's expression of interest in seeking UK City of Culture status in 2025 : **Noted**

RESIDENT - enquiring whether when the wooden bench at the War Memorial is taken away and replaced with a metal seat, would it be possible to take away the remaining two old wooden benches, one near the traffic lights the other nearest the school footpath. Perhaps at a later date, if health and safety approve, a flower planter could be placed at the traffic lights mirroring the planter on the other side of the railings : **Matter be deferred until later date**

GY GREEN GYM – who are a group of around 20-30 volunteers working regularly with GYBC and GYB Services, The Broads Authority, Norfolk Wildlife Trust and Natural England at a variety of sites such as Bure Park, The Waterways, Winterton dunes, Great Yarmouth Cemeteries at The Minster and the Catholic Cemetery, Bradwell Church and Howards Common at Belton and many other places across the Borough. The group are happy to carry out work on clearing the brambles and weeds from the footpath leading from Braddock Road northwards to Haven Holiday Centre free of charge, commencing work on 17th August 2021 : **Noted**

The Following have been circulated

- a) **NHS FOUNDATION TRUST** – Newsletter following the Council of Governors meeting July 2021
- b) **NORFOLK CONSTABULARY** - Great Yarmouth Cluster Newsletter July 2021
- c) **RURAL SERVICES NETWORK** forwarding copies of their:-
 - i) Rural Bulletin - 6th, 13th, 20th and 27th July 2021 for information
 - ii) Rural Funding Digest & Government Consultations July 2021
- d) **NORFOLK ALC** i) Bulletin's 1st, 8th, 12th and 20th July 2021
- e) **NCC** – Briefing Notes – 22nd and 29th July 2021
- f) **NORFOLK ALC WELLBEING** forwarding various documents for information
3rd, 8th, 9th, 12th, 15th, 22nd and 27th July 2021

All above circulated documents Noted

- 51 Council Hall**
Chairman proposed that Council tasks the Hall Committee to undertake an inspection of the Council Hall regarding the ventilation of the building, paying particular attention to the Assistant Clerk's office which has no access to fresh air at all. In addition to look at and assess costs of replacing one window on the north side and one on the south side of the main hall for windows with openings, and forward findings to the Finance Committee. It has already been established that the current windows cannot be adapted to have openings fitted : **Noted Hall Committee to convene on 23rd August 2021 at 7pm**
- 52 New Build**
Reconvene the New Build working group to assess any changes to the situation which may have taken place since the last meeting in 2019, and to be charged with meeting at least once a year, or more often if required, to keep abreast of any changes which may occur due to the proposed development off Jack Chase Way. Working Group to report to full council by way of written report : **Noted Working Group to convene on 25th August 2021 at 7pm**
- 53 Parish Council Surgeries**
Cllr. B Davis proposed the re-instatement of Parish Council Surgeries as soon as possible. After discussion it was agreed to wait until adequate ventilation has been installed in the Council Hall : **Noted**
- 54 NCC Partnership Scheme**
It was suggested that 2 further benches could be purchased under the NCC Partnership Scheme, 1 to replace a wooden bench at the War Memorial, the other to replace an old wooden seat on Norwich Road : **Noted costings to be obtained accordingly**
- 55 Parishes Liaison Committee**
Cllr. B Davis proposed, seconded by Cllr. R Wilkinson that the following question be forwarded to the Parishes Liaison meeting. Cllr. P Hammond abstained from voting. As there has been no statement from the Borough Council regarding Climate Emergency. Could the Borough please issue regular statements regarding their short, medium and long term plans with regard to combating climate change, to include regular updates, whereby showing they are a caring borough and thus installing confidence in the local communities? It has been noted that some work has been proposed regarding re-cycling and electric vehicles : **Question be forwarded accordingly**
- 56 Anglian Water**
Cllr. B Davis proposed seconded by Cllr. P Hammond and agreed by all members present that the following questions be put to Anglian Water when they attend the next Parish Council:
Has Anglian Water the capacity to cope with sewage and surface water from
a) torrential rain - recently properties in Tan Lane, Caister were in danger of flooding

- b) the proposed new builds in Caister, Martham, Scratby and Hemsby means that fields that absorb water, will be covered in housing, resulting in a vast increase in surface water going down the drains, plus the vast increase in sewage these builds will produce.
- c) what areas could " lead to unacceptable risk of flooding downstream" as quoted in an article in The Mercury, 31st July 2020 by Anglian Water regarding the proposed 665 homes west of Jack Chase Way, Caister? : **Questions be asked accordingly**

57 Social Media Update

- a) Cllr. K Wood reported that during July we reached 21,762 people, 243,000 hits and 3,717 followers

Top posts

Caister in bloom plant sale 3,200 hits

Norfolk beach clean 3,700

Norfolk day 6,800

Steps 2nd Avenue cleaned 4,400

Climate Change 3,200

Lifeboat 4,000

Caister Fishermen 3,600

Wildflowers in village 5,600

Keep our beaches clean 3,300

: **Noted**

58 Caister Cares Group

Cllr. K Wood requested that Council supports the Caister Cares Group which is being driven by the Rev. David Wells to give guidance on where and what facilities are available to Parishioners who require help. A donation of £500 from the Parish Council to cover the cost of an Autumn leaflet drop and cards to advertise the Group is requested : **Special Parish Council meeting be convened to agree request**

59 Heritage Trail

Cllr. K Wood informed that Cllr. R Coe had produced maps and it was hoped to have the whole Heritage Trail up and running by Easter of 2022. 3 routes were planned around the village. We will be contacting the GYBC Bid for £1000 grant to assist the project : **Noted**

60 Christmas Lights

Cllr. R Batchelor provided specifications for new exterior lighting for the Council Hall as follows:-

- i) New lights along the side of the Hall on Tan Lane and around the rear. To be IP rated and to be switched from the loft of the Hall = £420.00 + VAT
- ii) Sheet lighting from peak to canopy at front of Hall. Lights IP rated to be switched and isolated from loft = £410.00 + VAT
- iii) 5 x New Christmas Street lights = £370.00 + VAT

It was proposed by Cllr. D Godbolt, seconded by Cllr. P Hammond, agreed by all members present to accept the specification and purchase lights accordingly : **Noted**

61 Agenda Items for Next Meeting

Cllr. P Hammond proposed the purchase of a Platinum Jubilee Beacon to be placed near the Lifeboat Station : **Noted**

62 Date of Next Meeting

The date of the next meeting will be on Monday 6th September 2021 at **1900 hrs.**

63 Closure of Meeting

The meeting ended at 2020 hrs.

Chair:

Date: