

CAISTER ON SEA PARISH COUNCIL

26th July 2021

A FINANCE COMMITTEE

Meeting was duly convened and held at The Council Hall at 1900 hrs.

PRESENT: Councillor M Clifford (in the chair)

Councillors A Baker, P Hammond, P Sleet, R Wilkinson and K Wood

Parish Clerk Mrs E Dyble

10 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. R Batchelor – another commitment

11 DECLARATION OF INTEREST

None

12 COLOURED LIGHTS FRONT OF COUNCIL HALL

Quotation received for new lights for new Christmas lights for the Hall etc.

After discussion it was : **recommend Council requests further details for specification to be put out to tender**

13 CAISTER CARES

Cllr. K Wood proposed expenditure to be incurred by the Parish Council to set up a group named Caister Cares, to help and assist vulnerable residents in the village. The idea is to identify those in need across all sectors of our community who need assistance. The group are needing to produce a card to leaflet drop in the Autumn and need £500 for the cost of the leaflets : **matter be referred to Parish Council meeting on 2nd August 2021 for approval**

14 INSURANCE RENEWAL

Clerk informed that Council's Insurance Policy was due for renewal on 1st October 2021. At present Council have a 3-year long term agreement terminating on 30th September 2023. After discussion it was proposed by Cllr. K Wood, seconded by Cllr. A Baker and agreed by all members present to:

- i) obtain copy of Insurance cover from Caister Community Centre for building
- ii) ensure Trim Trail is insured with special liability cover : **recommend Council agrees with above**

15 PLAYING FIELD GRANT

A request was received from the Playing Field Committee for a grant towards the cost of the Planters, Tables etc. that have been installed at the Pavilion. After discussion it was agreed that a donation be made in line with S137 Grants Policy. It was proposed by Cllr. K Wood, Seconded by Cllr. A Baker and agreed by all members present that a grant of £350 be given to the Playing Field Committee : **recommend Council agrees with proposal**

16 ACCOUNTS

Clerk presented copies of the Quarterly Reconciliation and Income & Expenditure reports to 30th June 2021 for approval.

It was proposed by Cllr. P Sleet, seconded by Cllr. P Hammond and agreed by all members present that accounts be approved : **recommend Council accepts proposal**

17 FINANCIAL REGULATIONS

Clerk provided a copy of NALC Financial Regulations to review with Council's present Financial Regulations that were adopted on 5th August 2019. After discussion it was proposed by Cllr. A Baker, seconded by Cllr. P Sleet and agreed by all members present to accept the NALC Financial Regulations with various amendments, once amended DRAFT copy to be forwarded to each Finance Committee member for acceptance and brought to the Parish Council meeting on 2nd August 2021 for approval : **recommend Council agrees with above**

18 CORRESPONDENCE

- i) Trim Trail due for annual service by Caloo at a cost of £395 + VAT : **recommend Council agrees to service**
- ii) GY Green Gym have offered to clear the footpath from Braddock Road northwards towards Haven Camp free of charge commencing 17th August 2021 : **recommend Council accepts and thanks Green Gym accordingly**

19 DATE OF NEXT MEETING

The date of the next meeting will be held on Monday 25th October 2021 at 1900 hrs. which will include the setting of the Precept 2022/23.

20 CLOSURE OF MEETING

The meeting ended at 2000 hrs.

Chair:

Date