

CAISTER-ON-SEA PARISH COUNCIL

2nd March 2020

A meeting of the **PARISH COUNCIL** was duly convened and held at the Council Hall at 1900 hrs.

PRESENT: Councillor A Baker (in the chair)
M Clifford, R Coe, B Davis, J Fearnley, D Godbolt,
B Herring, C Kirk, B Lawn, P Sleet,
R Wilkinson and K Wood

1 Parishioner in attendance

179 APOLOGIES FOR ABSENCE

Apologies for absence were received from:

Councillor P Hammond – another commitment

Borough Councillor G Carpenter - another commitment

180 DECLARATION OF INTEREST

None

181 PARISHIONERS FORUM

Councillor P Carpenter informed that refurbishment of the Public Toilets at Second Avenue and Beach Road Car Park were in progress.

Also informed that GYBC and NCC were working together on a climate emergency scheme to increase the carbon footprint.

: *Noted*

182 MINUTES OF PREVIOUS PARISH COUNCIL MEETING

The minutes of the previous meeting held on 3rd February 2020 were proposed by Councillor B Lawn, seconded by Councillor B Davis, agreed by all members present and signed by the Chairman.

183 MATTERS ARISING

a) **Footpath Ormesby Road**

Resolved - await reply from NCC Highways regarding widening of footpath from Braddock Road to Haven Camp

b) **Resident** - requesting a 'Stopping Up Order' on Paston Drive, Caister : *Resolved await reply from Norfolk County Council Highways*

184 MINUTES OF FINANCE COMMITTEE MEETING

The minutes of the Finance Committee meeting held 28th February 2020 were proposed by Councillor K Wood, seconded by Councillor P Sleet, agreed by all members present and signed by the Chairman

Items Approved

- New signage for Cemetery + Allotments : *Agreed*
Freezing of Hall Hiring charges for 2020/21 : *Agreed*
Tender for Gents Toilet and Kitchen Roof repairs - £2,620.00 : *Agreed*
Accept NALC offer of a WordPress Website to be accessed through the present website :
Agreed
Motion on Cinema Benefit Screening to be withdrawn : *Agreed*
Purchase of PA Equipment for Council Hall - £1,396.62 + VAT : *Agreed*
Purchase of Trim Trail at a cost of £12,990.00 + VAT : *Agreed*
Acceptance by GYBC of Parish Council's Precept request £109,732 for 2020/21 : *Noted*

185 CEMETERY MATTERS

Exclusive Right to Burial No. 1485 was signed by the Chairman
: *Resolved this be noted*

186 PLANNING MATTERS

06/20/0038/F Single storey rear and side extension at 23 Saxon Gardens, Caister,
NR30 5AH : *No Objection*

NCC Extension to Caister Transfer Station at Caister Waste Treatment
Station, Caister : *No Objection*

187 TO RECEIVE REPORTS FROM COUNCILLORS OF MEETINGS **ATTENDED IN FEBRUARY**

Asst. Parish Clerk – Report of meeting at County Hall re Website 4th February 2020
Cllrs. R Coe & B Herring – Parish Council Surgery 15th February 2020 – *Borough*
Councillor M Bird to petition GYBC to have new roads on Nova Scotia site named after
Caister's fallen from the two World Wars
: *Noted*

Councillor B Lawn left meeting at 2000 hrs.

188 ACCOUNTS – recommended for payment February:-

<u>HALL ACCOUNT</u>		<u>NETT</u>	<u>VAT</u>	<u>GROSS</u>
Caretaker	Salary to 29.02.20			895.45
Relief Caretaker	Salary to 29.02.20			328.40
D L Gunton	Windows Cleaned 02.03.20			20.00
E-on	Electricity - Direct Debit	126.67	6.33	133.00
Buydustbags	Vacuum cleaner bags			7.73
Eurospares	Vacuum cleaner bags	5.82	1.16	6.98
Goff Petroleum	1600 Litres Heating oil	671.04	33.55	704.59
SSAF	2 x Door Signs	21.00	4.20	25.20
Booker Ltd.	Cleaning materials	<u>69.93</u>	<u>13.99</u>	83.92
Clerk	1/20th Salary to 29.02.20			69.36
		£894.46	£59.23	£2,274.63
<u>GENERAL ACCOUNT</u>				
Clerk	Salary to 29.02.20			1,318.03
	Expenses			20.00
	Tel. rental + calls February			22.50
Assistant Clerk	Salary to 29.02.20			516.88
British Telecom	Telephone/Broadband 738474	52.99	10.59	63.58
Fasthosts Internet Ltd	Hosting Website - 05.02.20-05.03.20	10.00	2.00	12.00
"	" " PHP Extended Support	5.28	1.06	6.34
"	" " .com Domain 1 year Renewal	<u>10.99</u>	<u>2.20</u>	13.19
Marcus Satchell	Cutting Down Trees at Uarmouth Road Site			400.00
Inland Revenue	PAYE Contributions			<u>425.74</u>
		£79.26	£15.85	£2,798.26
<u>LIGHT UP CHRISTMAS</u>				
Hospital Radio Yare	P.A. Services			£150.00
	Grand Total	<u>£973.72</u>	<u>£75.08</u>	<u>£5,222.89</u>
<u>INCOME</u>				
Interest	£ 9.67			
Lettings	£ 1,499.55			
Cinema (T)	£ 272.00			
(R)	£ 13.29			
Christmas Trees	£ 60.00			
Carnival 2020	£ 180.00			
Allotment Rent	£ 30.00			
Accounts prepared byE Dyble			
Invoices checked byB Herring			
Approved by Full CouA Baker - Chairman	K Wood	

Accounts for payment were proposed by Councillor R Wilkinson, seconded by Councillor P Sleet and agreed by all members present

189 **CORRESPONDENCE**

- a) **NCC** - informing that they have examined the Potholes on Beach Road, Caister and confirm that action is required. Defects are scheduled for repair depending on the nature of the defect and the work needed but on average can take approximately 6 weeks ***Noted***
- b) **L local Government Boundary Commission for England** - informing that they are undertaking an electoral review of Norfolk County Council. As part of the review, the Commission is required by legislation to have regard to electorate forecasts for a period of five years after the publication of its final recommendations (in this case, that period is 2025). The Commission has asked NCC to provide updated electorate forecasts by 11th February and will extend the existing consultation period by six weeks to 24th March 2020. When they have been received, the new electorate forecasts will be published on the Norfolk review site at <http://www.lgbce.org.uk/all-reviews/eastern/Norfolk/Norfolk-county-council> as a result of this, the public consultation on the draft recommendations will now take place from 2nd June-10th August 2020 ***Noted***
- c) **Caister Library** - requesting whether Parish Council might be able to store two folding display stands which they have been keeping, that were bought for the Village to use at and after the Millennium. A third one is held at Holy Trinity Church. They also have been storing the Village Millennium Domesday collection of folders of photographs and other bits and pieces from that year. This is in five archive boxes, each approximately 2ft x 18 inches x 18 inches : ***Agreed to store in Council Hall***
- d) **NCC** - forwarding a copy of the Norfolk County Council (Caister on Sea, Yarmouth Road) Proposed (Street Parking Places) Amendment Order 2020. The effects of this Order would be to remove the street parking place together with both sign and post, on the length of Yarmouth Road on the West side between Nos.94-102 : ***Noted, No Objection***
- e) **ENTUA** - forwarding a copy of their Newsletter No.45 – March 2020 for information : ***Noted***
- f) **Caister Youth Club** - requesting Parish Council to endorse their application to CAN to start the process of changing the present Constitution for the Youth Club : ***Noted***
- g) **GYBC** - advising that Great Yarmouth Borough Council will publish the **Final Draft Local Plan Part 2** under Regulation 19 of the Town and Country Planning (Local Planning) Regulations 2012 on **28th February 2020**. The Local Plan Part 2 builds upon and supplements the adopted Core Strategy which was adopted in 2015. The plan includes a suite of planning policies and a number of site allocations for development.
Parish Council is invited to make representations (comments) on the document between 28th February and 23rd April (inclusive). Following the representations period, the plan together with all duly made representations will then be submitted to the Secretary of State for independent examination. A Planning Inspector will then determine whether the Final Draft Plan Part 2 is ‘sound’ and legally compliant by holding a public examination. The Council will also be seeking to confirm a ‘five-year supply of housing’ through the examination (as per Paragraph 74 of the National Planning Policy Framework) : ***Noted, comments already submitted***
- h) **CPFMC** - requesting in future that their grant be forwarded to them in May and September, not July and January of each year : ***Agreed***

The Following have been circulated

- a) **Community Action Norfolk**- forwarding copies of their:-
 - i) Latest Events News
 - ii) Latest Job News
 - iii) Latest Funding News
 - iv) Latest Training News

- b) **Rural Services Network** forwarding copies of their:-
 - i) Rural Bulletin - 4th, 11th, 18th and 25th February 2020
 - ii) Rural Funding Digest & Government Consultations February

- c) **Norfolk Community Foundation**
Funding News February 2020

- d) **NALC**
 - i) Chief Executive's Bulletin 7th and 28th February 2020
 - ii) Newsletter 10th, 12th and 24th February 2020

: *All above circulated documents noted*

190 CO-OPTION OF PARISH COUNCILLORS

Clerk reported that 3 applications had been received from Parishioners showing an interest in becoming a Parish Councillor. After discussion it was : ***Resolved Interviews to take place on Monday 23rd March 2020***

191 PARISHES LIAISON MEETING – MARCH

Councillor B Davis requested, seconded by Councillor R Wilkinson and agreed by all members present that the following questions be put before Borough Council at the next Parishes Liaison meeting:

- i) Why has the Borough Council not approved any action towards a Climate Emergency?
- ii) Beach Road Car Park – of the money collected in the past from parking and all the money spent filling potholes, which do not last, why can they not surface the car park properly?

: ***Resolved above agreed***

192 SAFETY CAMERAS

Cllr. P Sleet proposed that Parish Council requests that an enforcement camera be installed on the pedestrian crossing on the High Street before someone is actually killed, as there are an increasing number of incidents happening after 20:00, when the High Street is quiet, of cars travelling at high speed through the Yarmouth Road/ High Street thoroughfare at dangerously high speed breaching the Light Controlled Pedestrian Crossing on Red/Stop irrespective of pedestrians actually present on the crossing whilst it is displaying their right of way : ***Resolved matter be referred to Mr J Askew, Traffic Manager, Norfolk County Council***

193 **FACEBOOK UPDATE – FEBRUARY 2020**

Cllr. K Wood reported that one week during month as an example:

GYBC had 6,300 engagements

Hemsby Parish Council 196

Acle Parish Council 112

Ormesby Parish Council 105

Stalham Parish Council 37

CAISTER Parish Council had 14,000

Caister is far and away the biggest Parish Council page in Norfolk no one near us

During the month we reached 57,674 people

Gained a further 48 likes taking us well over 3,000 likes

We had 229,500 hits during the month - biggest posts were:

By-pass traffic jams 17,200

Roadworks warnings 12,400

JACK Valentine post went viral 33,000 hits

Storm damage tree down 4,300

War Memorial flower pictures 6,100

Another big month for our page

: *Noted*

194 **CARNIVAL MEETING UPDATE**

All progressing well with next meeting at end of March

Carnival programme work starting this week thanks to Jerry

Sue Wilkinson working hard on bookings

Haven and Yarmouth bid along with PC main sponsors for 2020

Agreed that all funds raised at this year's Carnival will go to a Zip Wire for the children of the village : *Noted*

195 **TRIM TRAIL UPDATE**

Callo were selected as the preferred Company

They have an 8-week lead time

Liaise with Playing Field re installation

Plan to have in place prior to Carnival in June

: *Noted*

196 **VE DAY CELEBRATIONS**

That we, along with all organisations in the village have a service at the Memorial at 2pm on the 8th May followed by a buffet, wartime music celebration possible at the lifeboat shed which will hold 400 people and has the car park. Formation of a working group to follow this through.

Working Party to consist of Councillors A Baker, R Coe, B Herring, R Wilkinson and K Wood : *Noted*

197 **WASTE BIN**

Request Council follow up request for refuse bin at the field entrance off the Mallards where the trees are being planted, also request made for borough Councillors to follow up any updates, important we keep this live as it needs fixing it's the only public space in the village without a bin : *Request be forwarded accordingly*

198 **KEEP BRITAIN TIDY**

Councillor K Wood informed that the Keep Britain tidy spring clean was to be held on Monday 16th March 2020. The Schools are requesting that they work with Council on a beach and street clean.

At end of that week there is a beach clean at the Lifeboat shed from 9.30am in association with Dunerunners : *Council to liaise with Schools accordingly*

199 **AGENDA ITEMS OF NEXT MEETING**

- i) **Councillor B Davis** proposed the purchase of Hand Sanitisers for placing on each entrance to the Council Hall
- ii) **Councillor P Sleet** proposed confirmation of another batch of trees in November

200 **DATE OF NEXT MEETING**

The date of the next meeting will be on Monday 6th April 2020 at **The Council Hall, Yarmouth Road, Caister at 1830 hrs.** Anglian Water in attendance

201 **CLOSURE OF MEETING**

The meeting ended at 2030 hrs.

Chairman:

Date: