

CAISTER ON SEA PARISH COUNCIL

27th July 2020

A FINANCE COMMITTEE

Meeting was duly convened and held at The Council Hall at 1900 hrs.

PRESENT: Councillor M Clifford (in the chair)
Councillors A Baker, P Hammond, P Sleet and R Wilkinson

01 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from K Wood - medical

02 **DECLARATION OF INTEREST**

None

03 **CEMETERY MATTERS**

Clerk submitted an email received from Mr Terry Preston re cleaning the seats at the War Memorial site.

‘Just to let you know I will not be submitting a quote for cleaning the benches at the War Memorial in Caister, thank you for thinking of me for the work.

PS: I can keep an eye on them for you and if I see there is a need to clean, I could let Zoe Porter know’.

After discussion it was proposed by Councillor A Baker, seconded by Councillor P Hammond and carried by all members present that Caister In Bloom representatives be asked if they would like to make sure that the benches are kept clean and tidy for a donation of £20 per month to Caister In Bloom : ***Recommend Council contacts Caister In Bloom accordingly***

04 **PURCHASE OF PORTABLE CARD MACHINE**

Discussion took place and it was proposed by Councillor P Sleet, seconded by Councillor P Hammond and carried by all members present that a Pay as You Go Portable Card Machine be purchased : ***Resolved recommend Council Purchased a Portable Card Machine for use at the Council Hall***

05 **REQUIREMENT FOR FACE COVERINGS**

Government guidance on the wearing of Face coverings is that they should always be worn in enclosed spaces. When the Hall is used for any functions in the future whilst these guidelines are in force, it is mandatory that face coverings are worn at all times : ***Resolved recommend Council informs all Hall Hirers of this stipulation***

06 **DISPOSAL OF SURPLUS EQUIPMENT**

Councillor A Baker proposed, seconded by Councillor P Hammond and carried by all members present that any surplus equipment should be disposed of and a note to this effect be placed in Standing Orders. After discussion it was : ***Resolved Council agrees to the above***

07 **HALL BOUNDARY FENCING**

Clerk reported that it had been noted when the Council Hall was re-valued, that the Land Registry document NK461140 indicated that Council's Southern boundary extended from the Electricity Sub-Station Westwards down to the Gents toilet. The Owners of Hair Paradise appear to be using part of Council's land to access the rear of their premises without Council's permission.

After discussion it was proposed by Councillor P Sleet, second by Councillor R Wilkinson and carried by all members present that a letter be forward to the Proprietor of Hair Paradise informing that if they continue to use the path and anyone of their customers or members of staff has an accident whilst on the path Council will accept no liability as it would be deemed as trespassing on private land : ***Resolved recommend Council forwards a letter to the Proprietor of Hair Paradise accordingly.***

08 **YOUTH CENTRE SITE**

Clerk reported that the site is now very much overgrown and requested what action Council needed to take to tidy the area, bearing in mind that there is Japanese Knotweed on the site which is being treated at the present time : ***Resolved recommend Council leaves the site as it is until the end of September then re-look at situation.***

09 **DATE OF NEXT MEETING**

The date of the next meeting will be held on Monday 24th August 2020 at **1900** hrs.

10 **CLOSURE OF MEETING**

The meeting ended at 1924 hrs.

Chairman:

Date: