

# **CAISTER PARISH COUNCIL MEETING**

**Elizabeth Dyble  
Parish Clerk  
01493 720893**

**79 Seafield Road North  
Caister on Sea  
Great Yarmouth  
NR30 5LG**

29<sup>th</sup> July 2020

**Meeting of the Parish Council, Monday 3<sup>rd</sup> August 2020, Council Hall @ 1900 hrs. Caister Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. However, the law does not permit members of the public and press to take part.**

**Due to Government legislation the Council Hall can only accommodate 8 members of the public during a Parish Council meeting. Anybody wishing to attend should telephone the Parish Clerk, (01493 720893) leaving name and telephone No. and are requested to wear a face covering whilst in the Hall.**

**Items concerning the situation at the Caister Community Association will not be discussed at this meeting but may be addressed at a later date when Council are in receipt of legal advice.**

## **AGENDA**

- 1** To receive apologies for absence
- 2** To receive any declarations of interest in items on the agenda and any requests for dispensation
- 3** Open forum for Public Participation: an opportunity to hear from members of the public and receive reports from Borough Councillors and Police
- 4** To approve and sign the minutes of the Parish Council meetings held on 2<sup>nd</sup> March 2020
- 5** Matters Arising  
To approve and sign the minutes of the Finance Committee held on 27<sup>th</sup> July 2020
- 6** Matters Arising
- 7** Cemetery Matters  
Signing of Exclusive Right to Burial
- 8** **Planning:**
  - i) To receive results of planning applications
  - ii) To receive new applications and make comment – (see page 2)
- 9** Accounts - to approve payment of accounts list August + endorse accounts paid in April, May, June and July during pandemic
- 10** **Annual Return**
  - Internal Audit Report
  - Agree Annual Governance Statement
  - Adopt Accounting Statement
- 11** Correspondence

- 12 Set date for Prospective Parish Councillor Interviews
- 13 Set date for Prospective Shop tenants for 1b Yarmouth Road
- 14 Correspondence
- 15 **Cllr K Wood** – search for new burial ground
- 16 **Cllr R Wilkinson** – what are the regulations regarding frequency of Parish Council meetings
- 17 **Cllr K Wood** - i) Facebook update  
ii) Trim Trail gym update
- 18 Agenda items for next Parish Council meeting
- 19 To agree date of next meeting 7<sup>th</sup> September 2020
- 20 Closure of meeting

**New Planning Applications for consideration on 3<sup>rd</sup> August 2020**

<b>Application ref</b>	<b>Applicant Address</b>	<b>Description</b>
<b>06/20/0288/F</b>	39 Reynolds Avenue Caister, NR30 5QE	Single storey flat roof side extension
<b>06/20/0292/F</b>	7 Longfellow Road Caister, NR30 5RG	Proposed extension and alterations
<b>06/20/0293/F</b>	16 Drift Road Caister, NR30 5QQ	Proposed extension and alterations